Lingaya's Lalita Devi Institute of Management & Sciences
(NAAC Accredited "A+" Grade Institute & Approved U/s 2(f) of UGC Act 1956)
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Ref. No.: LLDIMS/IQAC/2025-26/008 Date: 11/05/2025

INTERNAL QUALITY ASSURNACE CELL (IQAC)
ODD SEMEMSTER
(A.Y. 2025-26)
MINUTES OF MEETING

Meeting Conductor : IQAC Coordinator
Venue : IQAC Room, G-12, LLDIMS
Date : 11.05.2025
Time : 11:00 A.M.
Attendees : Chairperson and all members of Executive, Academic and Core Committee Members, Administrative Members and Nominees

Chairperson (Head of the Institution)	Dr. Pranav Mishra, Director
IQAC Coordinator	Dr. Saleem Javed
Executive Committee	Mrs. Sunita Gadde (Secretary, GCET) Ms. Amita Kumar (Advisor, LLDIMS) Prof. Sanjeev Mittal (Professor, USMS GGSIPU) Dr. Durgesh Tripathi (Associate Professor, USMC, GGSIPU) Mr. Vikas Sachdeva (Executive Vice President & Business Head ZEE TV International Mr. Ajay Kumar (Managing Editor & Anchor – Bhatat 24)
Academic Board Members	Dr. Praveen Ranjan Srivastava (Associate Professor-IT System, IIM-Rohtak, Ph.D.-BITS Plani) Dr. Amit Kumar Srivastava (Associate Professor-Strategy and Entrepreneurship) Chairperson, Executive Education and Consultancy Member, Committee on CSR and Social/Rural Innovation Program, IIM-Bodh Gaya) Prof. H. K. Dangi (Professor, Department of Commerce and Business, Delhi School of Economics, Ph.D.-FMS, University of Delhi) Dr. Shiv Prakash Singh, Business Management Strategist

Core Committee	Dr. Jyoti Dahiya (HoD, B.Ed.) Dr. Ashish Kumar Dubey (HoD, BBA) Dr. Sachin Kumar (HoD, B.Com) Dr. Sheweta Gaur (Associate Professor, Dept. of Mass Comm.) Mr. Atul Sharma (HoD, BCA) Mr. Nishant Jaiswal (HoD, Training & Placement)
Administrative Officer	Mr. Vijaypal Singh (Administration Officer) Mrs. Stuti Mala (HR Officer)
Nominees	Students: Vani (BBA 3rd Year) Nikhil Pathak (B.Ed. 2nd Year) Alumni: Sanchit Seth (HR Manager, Fortis Hospital) Local Society: Dr. R. K. Bhardwaj (Advocate)

AGENDA FOR THE MEETING

1. Review of previous IQAC initiatives and Action Taken Report
2. Outcome-based education, student-centric teaching and Academic support
3. Research Innovation and Faculty Development
4. Skill development, employability, industry and community engagement
5. Academic resources, budgetary planning and infrastructure
6. Technological integration, feedback and stakeholder engagement
7. Academic and administrative audit and quality enhancement plan

POINTS DISCUSSED IN MEETING:

1. The committee reviewed the Action Taken Report of the previous IQAC meeting and discussed the progress made on earlier recommendations. Members observed that academic calendars, course files, committee records, Minutes of Meetings, reports and other institutional documentation had contributed towards greater systematic functioning. It was emphasised that documentation should serve as evidence of actual academic improvement rather than being treated merely as a compliance requirement. Decision: It was resolved that every major IQAC recommendation should be followed through an appropriate Action Taken Report and outcome review.
2. The committee discussed the need to strengthen Outcome-Based Education by ensuring meaningful alignment among Course Outcomes, Programme Outcomes, Programme Specific Outcomes, teaching-learning activities and assessment. Members emphasised the importance of moving beyond conventional classroom instruction towards experiential and participatory learning through projects, practical assignments, presentations, discussions, case studies and problem-solving activities. Departments were advised to strengthen outcome-based teaching, student participation, academic mentoring and differentiated

academic support. Assessment practices should appropriately reflect different cognitive levels.

3. The IQAC discussed the need to strengthen the institutional research ecosystem. Members observed that research development should extend beyond publication targets and include research mentoring, methodology, interdisciplinary collaboration, proposal development and faculty-student research engagement. The committee encouraged faculty members and students to identify contemporary and socially relevant research areas and to explore opportunities for research projects, scholarly publications, conferences and research grants. The Research Committee and departments were advised to promote a structured research culture and encourage greater faculty-student and interdisciplinary research collaboration.
4. The committee discussed the need to strengthen the relationship between academic learning and professional requirements. Members emphasised communication skills, critical thinking, creativity, problem-solving, digital competence, teamwork and professional ethics as important dimensions of student development. The importance of meaningful Industry-Academia linkages through more MOUs was also discussed. Community engagement was discussed as an important means of developing social responsibility and connecting classroom learning with real-world issues. Departments were advised to strengthen employability-oriented academic activities and ensure that industry and community engagement contributes meaningfully to student learning and professional development.
5. The committee reviewed the importance of aligning institutional resources with academic priorities. Members discussed requirements relating to classrooms, laboratories, library resources, research facilities, student activities, faculty development and other academic resources. It was agreed that departmental resource requirements should be identified through a needs-based approach, taking into consideration student learning requirements, programme objectives and institutional priorities. Departments were advised to submit their academic resource requirements in a structured manner, with appropriate justification and prioritisation. Resource utilisation should be reviewed periodically for academic effectiveness.
6. The IQAC reviewed the role of ICT and emerging technologies in contemporary education. Members discussed the effective use of digital resources and emerging technologies, including AI, while maintaining academic integrity, critical thinking and the essential role of faculty guidance. The committee also discussed the importance of student, faculty, alumni, industry and other stakeholder feedback. Course feedback, Programme Exit Surveys and other feedback mechanisms were considered important sources for identifying academic gaps. Departments were advised to strengthen technology-enabled teaching and systematically analyse stakeholder feedback. Feedback should lead, wherever necessary, to corrective and preventive academic action.
7. The final agenda item focused on Academic and Administrative Audit and the preparation of the forthcoming Quality Enhancement Plan. The committee emphasised that audits should assess not only the availability of documents but also the effectiveness and

outcomes of institutional processes. Departments and administrative units were advised to maintain evidence of academic planning, implementation, review and improvement. Members discussed the need to carry forward unresolved issues and emerging academic requirements into the next quality cycle. The IQAC Coordinator was advised to consolidate departmental recommendations and prepare a Quality Enhancement Plan with clearly defined priorities, responsibilities and review mechanisms.

PLAN OF ACTION:

1. All the HODs and faculty and non-teaching members were informed about the matter discussed in the meeting. The points discussed in the meeting have also been communicated in printed form. All the members are advised to adhere to the rules and formats set in the meeting.
2. All the HODs are advised to sensitize their faculty members to keep a track of OBE and encourage them to increase interaction with students by including them in different departmental and institutional level committees. HODs are asked to invite suggestions from faculty members and students for more discipline specific skill development initiatives they want for themselves.
3. The process of improvement of institutional website need to be initiated. Inculcate Social Responsibility among the students through Extension Activities – plantation drive, cleanliness drive through Swatch Bharat Abhiyan, ICT awareness among female students of the locality with NSS, youth conclave, blood donation and dental hygiene camp within campus should be organized.

Note: For any kind of problems and clarity, you may contact the Director, LLDIMS and IQAC Coordinator at any time.

4. Please mail your query director.ldims@gmail.com iqac@lldims.org.in

Copy to:

1. Director, LLDIMS
2. Executive Committee Members
3. Academic Board Members
4. Core Committee Members
5. Administrative Members
6. Nominees

Dr. Saleem Javed
IQAC Coordinator

Prof. (Dr.) Pranav Mishra
Director