**Lingaya's Lalita Devi Institute of Management & Sciences**
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# INTERNAL QUALITY ASSURNACE CELL (IQAC)
# EVEN SEMSTER
# (A.Y. 2025-26)
# ACTION TAKEN REPORT

The agenda for this even semester (A.Y. 2025-26) was notified on 02/12/2025 to the Executive Committee, Academic Committee, Core Committee, Administrative Officers and Nominees members for which a meeting was held on 10/12/2025 at IQAC Room, G-12 at LLDISM at 11:00 a.m. and the attendees were chairperson and all members of Executive, Academic and Core Committee Members, Administrative Members and Nominees

## AGENDA FOR THE MEETING

**The Action Taken Report is as follows:**

1. The progress of initiatives undertaken during previous IQAC meetings was reviewed. The concerned departments and committees were advised to complete pending activities within the stipulated timelines and maintain appropriate documentation for monitoring and future reference. Emphasis was placed on ensuring continuity in quality enhancement initiatives and strengthening institutional accountability.
2. Faculty members were advised to strengthen the implementation of Outcome-Based Education through effective CO-PO-PSO mapping and appropriate assessment practices. Emphasis was placed on adopting student-centric teaching methodologies, experiential learning, ICT-enabled instruction, and innovative classroom practices. Departments were also advised to maintain relevant assessment records to facilitate the evaluation of learning outcomes.
3. The importance of promoting a research-oriented academic environment was communicated to faculty members. They were encouraged to undertake quality research, publish scholarly papers, explore interdisciplinary research opportunities, and participate in Faculty Development Programmes, workshops, and conferences. The concerned faculty members were also advised to maintain updated records of research publications, academic achievements, and professional development activities.

4. The concerned departments and the Placement Cell were advised to strengthen student employability through skill-development programmes, industry interactions, expert lectures, internships, and placement-oriented activities. Emphasis was also placed on enhancing industry-academia collaboration and encouraging community engagement initiatives to provide students with practical exposure, professional competencies, and a better understanding of social responsibilities.
5. The concerned departments were advised to identify their academic, research, training, and infrastructural requirements and submit proposals for consideration during the budgetary planning process. The need for optimum utilization of available resources and alignment of expenditure with institutional priorities was emphasized. Departments were also encouraged to plan their resource requirements systematically to support academic development and quality enhancement initiatives.
6. The need to strengthen institutional infrastructure and integrate technology into academic and administrative processes was discussed. The concerned authorities were advised to assess requirements related to laboratories, library resources, ICT facilities, digital learning tools, and other academic infrastructure. Improvements were to be prioritized in accordance with institutional requirements, available resources, and approved budgetary provisions.
7. The importance of conducting periodic academic and administrative audits was communicated to the concerned departments and committees. Departments were advised to maintain updated academic and administrative records, review existing processes, and identify areas requiring improvement. Appropriate corrective measures were recommended wherever gaps were identified, with an emphasis on maintaining supporting documentation and ensuring compliance with institutional quality standards.

## Overall Action Taken

The recommendations arising from the IQAC meeting were communicated to the concerned departments and committees for implementation. Emphasis was placed on systematic documentation, timely execution of assigned responsibilities, and periodic monitoring of progress. The implementation status of the proposed initiatives, along with relevant supporting evidence, will be reviewed during subsequent IQAC meetings. Pending activities will be followed up through appropriate corrective measures to promote continuous quality improvement and strengthen institutional effectiveness.

Note: For any kind of problems and clarity, you may contact the Director, LLDIMS and IQAC Coordinator at any time.

Please mail your query director.ldims@gmail.com iqac@lldims.org.in

Copy to:

1. Director, LLDIMS
2. Executive Committee Members
3. Academic Board Members
4. Core Committee Members
5. Administrative Members
6. Nominees

Dr. Saleem Javed
IQAC Coordinator

Prof. (Dr.) Pranav Mishra
Director