



K.R. MANGALAM GLOBAL SCHOOL

N-Block, Greater Kailash Part-I, New Delhi-110048
Ph: 011-29246666/29246667, 9718858181
E-mail: info@krmangalam.global
Website: www.krmangalam.global

KRM/GLOBAL/2022-23/114

Date: - 19- December 2022

Pinki Kumari
O-625, Sourabh Vihar,
Jaitpur, New Delhi - 110044

Subject: - Offer Letter

Dear Pinki Kumari

With reference to your application and subsequent interview, we are pleased to offer you appointment for the post of PRT Hindi Facilitator at K.R Mangalam Global School Gk. 1

The appointment can be terminated by three Months' notice on either side

At the time of joining you are required to submit the following documents positively

1. Attested photocopies of all educational qualifications
2. Copy of experience certificates.
3. Two passport size photographs.
4. Relieving order from the previous employer.
5. Pay slip of last salary drawn.
6. Medical fitness certificate and a certificate from a registered gynecologist stating that the teacher (female) is not pregnant at the time of joining the duties in the school
7. Character and antecedent's certificate.
8. Copy of PAN card.
9. Voter ID card
10. Copy of Aadhaar Card.

You are requested to sign and send the duplicate copy of the letter enclosed as acceptance of above offer within three days of receiving it failing which this offer will stand automatically withdrawn

Your date of joining will be 4th January, 2023.

With best wishes

Manager

DIRECTOR
LINGAYA'S LALITA DEVI INSTITUTE
OF MANAGEMENT & SCIENCES
MAHDI ROAD, MANDI