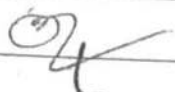


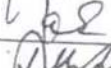



ACADEMIC SESSION 2018-19

REPORT OF THE JOINT ASSESSMENT COMMITTEE

Department of Higher Education, Government of NCT of Delhi
and Guru Gobind Singh Indraprastha University, Delhi

Committee Members:

	NAME (BLOCK LETTERS)	SIGNATURE
Chairman:	Dr. B. S. BANERJEE	
Expert 1:	Dr. P. K. Gupta	
Expert 2:	Dr. - J. S. Yadav	
Expert 3:	Prof. K. S. Sharma	
Convenor:	Dr. Sumit Dohia	

INSTITUTION: Luigaya's Lalita Devi Institute of Mgmt.

DATE OF VISIT: 27.4.18



Note: This report comprises of three parts. **Part I** deals with parameters relating to physical infrastructure of an institute. **Part II** evaluates several parameters that concern academics standards & infrastructure of an institute. **Part III** deals with the efforts made by the institute in complying with the terms and conditions of grant of NOC of the Government of NCT of Delhi, academic audit report and affiliation of GGSIPU during the previous year.

The GGSIPU shall provide the Inspecting Teams, the proposals as submitted by the Institute along with copies of letter/s indicating the terms and conditions of NOC and affiliation along with the report of the academic audit which were to be complied with by the institute, if any, during 2017-2018, and other relevant documents like concerned guidelines of the Govt. of NCT of Delhi, norms of the concerned statutory bodies (if applicable), etc.

Depending upon the marks obtained by an existing institute in Parts II & III, it may be placed in one of the following categories:

Category 'A'	The institute may be granted Category A , if it obtains 75% marks or more in Part II as well as in Part III, separately, of the assessment report.
Category 'B'	If the institute does not fulfill the requirement of award of marks for category 'A' in any of the Part II or III but has 65% or more marks in Part II and III separately then the institute is eligible for award of category 'B'.
Category C	The institute may be granted Category 'C' , if it is not eligible for category 'A' or 'B' but obtains between 50% to less than 65% marks in Part II as well as in Part III.
Category D	If the marks obtained are less than 50% in any one part or in both parts i.e. Part II and Part III of the inspection report then the institute will be awarded 'D' Category and will also be put in No Admission Category.

Note:-

1. Under any one of the following conditions the Institute shall be kept under 'No Admission Category':-
 - a. If the actual no. of admitted students during the last two academic year has been less than 25% of the sanctioned intake.

- b. If the total no. of teaching faculty is less than 50% of the required strength calculated as per the sanctioned intake for the programme concerned.
2. If the concerned department of the State Government or the University is of the opinion that NOC/ Provisional affiliation is not justified, the issuance of such NOC/ provisional affiliation may be revoked after following proper procedure.
 3. The inspection team should evaluate facilities available on the date of inspection and should not take into account promises made by the Society / Trust Managing the College/Institution.
 4. Wherever required additional pages may be attached in the report.
 5. All pages of the JAC report be signed by all members of the committee.





GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, Delhi-110078

1. Date and Time of Visit : 27.04.2018
2. Name and Address of the : Lingaya's Lalita Devi Institute of Management & Sciences
proposed/affiliated institution : 847-848, Mandi Road, Village Mandi, New Delhi-110047
Telephone : 011-26651112-3
Website Address : www.lldims.org.in
e-Mail : director.ldims@gmail.com
3. Name and Address of : Gadde Charitable Educational Trust
the Society/Trust : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi
Telephone : 011-40719000
Website Address : www.lingayasgroup.org.in
e-Mail : lingayas@gmail.com
4. Name and Address of Chairman : Dr. Picheswar Gadde
the Society/Trust : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi-110074
Telephone : 011-40719000
e-Mail : picheswarg@gmail.com
5. Name and Address of Director : Dr. K. K. Garg
the Institute : E-01, Mahanadi, IGNOU University Residence, Maidan Garhi,
New Delhi-110068
Telephone : 9560687688
e-Mail : drgargkrishan@gmail.com


(Convenor)



(Director)





3




(Chairman)
(Dr. B. S. Banerjee)

6. **Details of the existing / proposed programmes**

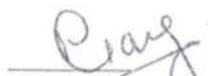
(i) **Proposal for Revalidation of NOC / Continuation of Provisional Affiliation & Variation, if any, in Intake**

S. No.	Existing programmes	Detail of Intake & Students Admitted during the last two Academic Years				Intake applied for Academic Session 2018-19	Increase seats	Decrease seats	No Change
		Academic Session 2016-2017		Academic Session 2017-2018					
		Intake	Admitted	Intake	Admitted				
1.	B.Ed.	100	100	100	100	N.A			
2.	BBA	180	150	180	72	N.A			
3.	B.Com.(H)	60	57	60	52	N.A			
4.	BA(JMC)	120	86	120	89	N.A			
5.									
6.									
7.									
8.									
9.									
10.									

(ii) **Proposal for Grant of NOC / Grant of Provisional Affiliation for New/Additional Programme(s).**

Programme(s)	Duration	Intake
B.Ed.	2 Year	100
BBA	3 Years	180
B.Com.(H)	3 Years	60
BA(JMC)	3 Years	120


(Convenor)


(Director)


(Chairman)

PART-I: (PHYSICAL INFRASTRUCTURE)

PS: If the Institute is running in conforming area and in its permanent campus and if one batch of students has passed out, and no variation in existing seats / programme have been sought by the institute then this part need not be filled in. However, if the University has received any complaint with regard to Land / Infrastructure, safety issue, the same has to be verified.

Parameter 1A : Legality of ownership and possession of land, land use

Parameters	Yes	No
(1) (a) The land and building owned by the society (acquisition by allotment/ procurement)	✓	Non conforming area.
(b) Rented building in conforming area		
(2) (a) The land available as per norms in conforming area (the land use certificate is of institutional area)		
(b) B.Ed. in School Premises located in Conforming area		
(c) The land available in non-conforming area and as per norms	✓	

P.S.: Duly attested copies of relevant documents & papers to be enclosed.

Parameter 1 B: Availability of built-up area and sanctioned building plan

Parameters	Yes	No
Sanctioned building plan as approved by DDA / MCD/ Govt. body (Please name the Govt. body other than DDA/MCD)		✓
Availability of built-up area as per the norms of statutory body/ University/ Govt. for proposed / existing programme(s) (Please note that if the actual built up area as upto 225 FAR is less than the total built-up area required as per norms for that programme and number of seats, then seats would be deducted to the extent of proportionate shortfall in built-up area)	✓	

P.S.: Duly attested copies of relevant documents & papers to be enclosed.

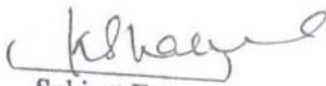
Parameter 1C: Safety Measures

Parameters	Yes	No
Structural Safety Certificate of building of the Institute/College issued by Registered Architect/Structural Engineer	✓	
Certificate indicating that the building is earthquake resistant	✓	
Availability of fire fighting devices at the institute and Fire Safety Certificate by Delhi Fire Service or concerned department of the state (NCR) where the Institute is located	✓	
Use of basement for other than approved purpose, if any, in the Institute	✓	

P.S.: Duly attested copies of relevant documents & papers to be enclosed.

NOC from the concerned department of Govt. of NCT, Delhi for relevant programme (please tick whichever is applicable & strike out whichever is not applicable)	✓ Required / Not Required
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Date of Visit: 27.4.18


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

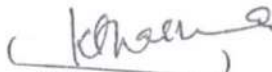
PART - II

Academic Standards & Infrastructure (Total of Max. Marks will depend upon the number of courses being run in an Institute)

Parameter II A : Status of Director: (Max. Marks 100)

Criteria	Yes / No	Marks awarded
1. Is the Director (in position), as per norms of Statutory Body/ UGC / University. 2. Following documents are to be submitted by the Institute for the Directors in position during the last 2 years in reverse chronological order. <ul style="list-style-type: none"> • Name • Aadhar No. • PAN No. • Attested Copies of Educational Qualifications. • Attested copy of Experience Certificate. • Copy of Advertisement. • Composition of the Selection Committee. • Minutes of the Selection committee. • Offer of Appointment. • Acceptance by the incumbent. • Proof of salary transfer in his/her bank account since joining. 	Yes	100
		Note: (i) Award 100 marks, if eligible and all documents are provided. (ii) Award zero marks, if the Director is not as per norms and / or in case of non-submission of any of the desired certificates.

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

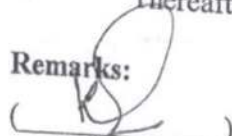
Parameter II B: Status of Cadre Ratio & Teacher Student Ratio for all UG programmes i.e. BBA, BCA, B.A. (Economics), BA LLB, BBA LLB, B.Sc (Yoga Science), B.Com and BJMC excluding AICTE approved programmes, B.Ed. and B.Sc. (Nursing): (Max. Marks 200)

Parameters	Marks Allotted	Marks awarded Proportionately
<p>II B (i.) Cadre Ratio SENIOR FACULTY = Professors + Associate Professors JR. FACULTY = Assistant Professors Cadre Ratio is the Ratio of Senior Faculty to Junior Faculty</p> <p>The Desired Cadre Ratio is 1:2 The Minimum Acceptable Cadre Ratio is 1:7*</p> <p>Important Note: The institute must have at least one Professor and/or One Associate Professor per division of Student Intake per year (multiplied by the Number of Years of the programme Duration) <i>failing which the Institute will be put in the category of "On Probation" for the Academic Year 2018-19.</i></p> <p>*Subject to conditions explained in the Guidelines for JAC members</p>	100	<p>Note: 70</p> <hr/> <p>100 (if the Cadre Ratio is 1:2 or better)</p> <p>If NOT, then as per the formula given in the Guidelines for JAC members.</p> <p>In case of more than one programme, marks will be average marks of all programmes.</p>
<p>II B (ii.) Teacher Student Ratio Desired Teachers Student (TS) Ratio: 1:20 for all undergraduate programmes excluding AICTE approved programmes, B.Ed. and B.Sc. (Nursing). As per BCI norms in worst case, teachers students ratio for Law programme is atleast 1:40, hence, in worst case Teachers Students Ratio may be accepted as 1:40 for law programme.</p> <p>The Minimum Acceptable TS Ratio is 1:25 for all UG programmes except AICTE approved and Law programmes.</p>	100	<p>Note: 100</p> <hr/> <p>100 if the TS Ratio is as per norms.</p> <p>If NOT, then as per the formula given in the Guidelines for JAC members.</p> <p>In case of more than one programme, marks will be average marks of all programmes.</p>

* Please see guidelines at pages no. 24-28

Note : If there are more than 01 programme running in the institute in this category then the marks for the individual programme should be calculated as per the formula given in the guidelines. Thereafter, average of all the marks obtained should be given in this column.

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

Parameter II C: Status of Cadre Ratio & Teacher Student Ratio for PG programmes such as M~~A~~X (Criminology), M.Sc./Forensic Science), MA~~F~~M, MC~~F~~HM etc.: (Max. Marks 200)

Parameters	Marks allotted	Marks awarded
<p>II C (i.) Cadre Ratio</p> <p>SENIOR FACULTY = Professors + Associate Professors JR. FACULTY = Assistant Professors</p> <p>Cadre Ratio is the Ratio of Senior Faculty to Junior Faculty</p> <p>The Desired Cadre Ratio is 1:2 The Minimum Acceptable Cadre Ratio is 1:7*</p> <p>Important Note: It is desired that the institute has at least ONE Professor and/or One Associate Professor per division of Student Intake per year (multiplied by the Number of Years of the Course Duration), <i>failing which the Institute will be put in the category of "On Probation" for the Academic Year 2018-19.</i></p> <p>*Subject to conditions explained in the Guidelines for JAC members</p>	100	<p>Note:</p> <p>100 if the Cadre Ratio is 1:2)</p> <p>If NOT, then as per the formula given in the Guidelines for JAC members.</p> <p>In case of more than one programme, marks will be average marks of all programmes.</p>
<p>II C (ii.) Teacher Student Ratio</p> <p>Desired Teachers Student (TS) Ratio is 1:15 for PG programmes. The Minimum Acceptable TS Ratio is 1:20</p>	100	<p>Note:</p> <p>100 if the TS Ratio is as per norms.</p> <p>If NOT, then as per the formula given in the Guidelines for JAC members.</p> <p>In case of more than one programme, marks will be average marks of all programmes.</p>

* Please see guidelines at pages no. 24-28

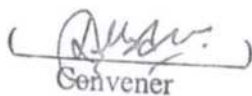
Note : If there are more than 01 programme running in the institute in this category then the marks for the individual programme should be calculated as per the formula given in the guidelines. Thereafter, average of all the marks obtained should be given in this column.


Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


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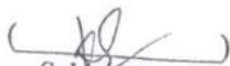
Parameter II D: Status of Cadre Ratio & Teacher Student Ratio for AICTE approved UG & PG programmes : (Max. Marks 200)

Parameters	Marks Allotted	Marks awarded Proportionately
<p>II D (i.) Cadre Ratio</p> <p>SENIOR FACULTY = Professors + Associate Professors JR. FACULTY = Assistant Professors</p> <p>Cadre Ratio is the Ratio of Senior Faculty to Junior Faculty</p> <p>The Desired Cadre Ratio is 1:2 The Minimum Acceptable Cadre Ratio is 1:7* The Minimum Acceptable Cadre Ratio for M.Tech., M.Pharm. & MHMCT must be 1:2 (from A.S. 2015-16 onwards)</p> <p>Important Note: The institute must have at least one Professor and/or One Associate Professor per division of Student Intake per year (multiplied by the Number of Years of the programme Duration) <i>failing which the Institute will be put in the category of "On Probation" for the Academic Year 2018-19.</i> *Subject to conditions explained in the Guidelines for JAC members</p>	100	<p>Note:</p> <p>100 (if the Cadre Ratio is 1:2 or better) If NOT, then as per the formula given in the Guidelines for JAC members. In case of more than one programme, marks will be average marks of all programmes.</p>
<p>II D (ii.) Teacher Student Ratio</p> <p>Desired Teachers Student (TS) Ratio: 1:20 for B.Tech.; BHMCT; MCA & MBA, 1:16 for B.Arch. & B. Plan., 1:15 for B.Pharma, 1:12 for M.Tech. & MHMCT, 1:10 for Bachelor of Applied Arts & Crafts; M.Pharma; M.Arch.; M. Plan. & Master of Applied Arts & Crafts.</p>	100	<p>Note:</p> <p>100 if the TS Ratio is as per norms. If NOT, then as per the formula given in the Guidelines for JAC members. In case of more than one programme, marks will be average marks of all programmes.</p>

* Please see guidelines at pages no. 24-28.

Note: If there are more than 01 programme running in the institute in this category then the marks for the individual programme should be calculated as per the formula given in the guidelines. Thereafter, average of all the marks obtained should be given in this column.

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

Parameter II E: Status of Cadre Ratio & Teacher Student Ratio for B.Ed. B. Sc. (Nursing) & M.Sc. (Nursing) Programmes: (Max. Marks 200)


Parameters	Marks allotted	Marks awarded
<p>II E (i.) Cadre Ratio SENIOR FACULTY = Professors + Associate Professors JR. FACULTY = Assistant Professors Cadre Ratio is the Ratio of Senior Faculty to Junior Faculty</p>	100	100
<p>The Desired Cadre Ratio is 1:2 The Minimum Acceptable Cadre Ratio is 1:7*</p> <p>Important Note: It is desired that the institute has at least ONE Professor and/or One Associate Professor per division of Student Intake per year (multiplied by the Number of Years of the Course Duration), <i>failing which the Institute will be put in the category of "On Probation for the Academic Year 2018-19".</i> *Subjected to conditions explained in the Guidelines for JAC members</p>		
<p>II E (ii.) Teacher Student Ratio Desired Teacher Student (TS) Ratio is 1:16 for B.Ed. programme, 1:10 for B.Sc. (Nursing) & M.Sc. (Nursing) programmes. Minimum Acceptable TS Ratio is 1:20 or as per the norms of the concerned statutory body.</p>	100	100

* Please see guidelines at pages no. 24-28.

Note : If there are more than 01 programmes running in the institute in this category then the marks for the individual programme should be calculated as per the formula given in the guidelines. Thereafter, average of all the marks obtained should be given in this column.

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman


Parameter II F: Computer Centre: (Max. Marks 100)

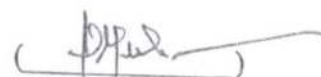
Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
Number of computers/ configuration and the licensed software be evaluated as per requirement of course(s) conducted. General standard could be 60% for Hardware and 40% for Software. Note: Norms of statutory body be followed wherever applicable. For other programmes the terminal student ratio may be as follows: U.G. prog. - 1:6 PG prog. - 1:3 However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, the subject expert may decide as per requirement.	Number and configuration of Terminals	25	.75	18.75
	Availability of licensed software	25	.75	18.75
	Internet connectivity	25	.75	18.75
	Availability of peripherals such as printers, scanners, server of sufficient capacity etc.	25	.75	18.75
Total Marks Awarded		100		75

Note: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener



Chairman


Parameter II G: Status of Library: (Max. Marks 200)

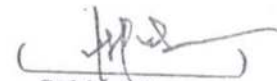
Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
Number of titles and volumes may be in the ratio of 1:8 for UG prog. and 1:4 for PG prog. except the prog. approved by statutory body where norms stipulated by concerned body will be followed. Books - UG Programme (per prog.) Titles:200; Volume:1600 PG Programme (per prog.) - Titles:200; Volume:800 Journals: For UG/PG Prog. - Indian-12; International- 03 N.B.: Assessment of parameters be done programme-wise and marks allotted in totality. However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, the subject expert may decide as per requirement.	Total Titles/Volumes	60	.75	45
	Number of journals (national / international)	60	.75	45
	Number of magazines / newspapers	30	.75	22.5
	Computerization / online subscription	25	.75	18.75
	Reading Room and Reprographic facilities (photocopier and book binding)	25	1.00	25
Total Marks Awarded		200		156.25

Note: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

Parameter II H: Status of Labs / Workshops : (Max. Marks 100)

Applicable for programmes which have specific labs / workshops as part of their course curriculum (all programmes except BBA, BCA, MBA, MCA, LLB.)

Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
Norms of statutory body will be followed for their concerned programmes. For other programmes, the subject experts will assess as per the requirement of experiment recommended in the syllabus for the programme.	Availability of equipments / instruments, work table / work stations shall be as per the requirement	50	.65	32.5
	Minimum Technical Lab staff shall be: One Lab Assistant & One Lab Attendant for each labs & for Central/Mechanical workshop: One workshop Superintendent, One Sr. Mechanic & One Junior Mechanic.	30	.65	19.5 19.5
	Size of the lab as per norms of statutory body	20	.75	15
Total Marks Awarded		100		67

NOTE: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

OR

Applicable for programmes like MBA, MCA, BBA and BCA where specific labs are not part of course curriculum but other methods are devised for practical training.

Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Summer training programmes / Project reports / Presentations / orientation	50	.75	37.5
	Group discussions / mock interviews / home assignments / case studies / case analysis/ multimedia / Programming/ Dissertation etc.	25	.65	13
	Participation of students in workshops, seminars and conferences as part of practical training organized by the institute/ college.	25	.75	18.75
Total Marks Awarded			100	69.25

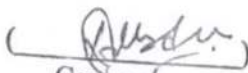
NOTE: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


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Subject Expert


Convener


Chairman

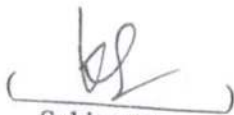
OR


Applicable for 5 year integrated LLB programme where specific labs are not part of course curriculum but other methods are devised for practical training.

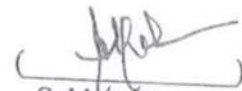
Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Moot Court, Pre-trial preparation, participation in trial proceedings etc.	40		
	Public interest lawyering/Group discussions/home assignments/case studies/case analysis/ Lok Adalats, etc.	20		
	Drafting, pleading, conveyancing and visits to the courts.	20		
	Participation of students in workshops, seminars and conferences organized by the institute / college.	20		
Total Marks Awarded				

NOTE: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0


Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman


Parameter II I : Conferencing / Instructional Facilities: (Max. Marks 50)

Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of: <ul style="list-style-type: none"> • NKN Link / Internet ✓ • Edusat ✕ • Conferencing facility ✓ • Video multimedia ✓ • LCD ✓ • Overhead Projector with screens ✓ • Interactive boards ✓ • Wi-Fi connectivity ✓ 	50	.75	37.5

Note: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

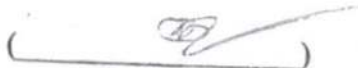
Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman


Parameter II J: Ancillary and Other Essential Facilities: (Max. Marks 150)

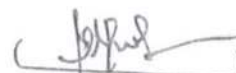
Criteria	Parameters	Max. Marks (a)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Medical / First -Aid facility with Medical Room and availability of Doctors	20	1.00	20
	Sports and games (indoor / outdoor)	20	.65	13
	Computer and Internet facility for the faculty members	20	.75	15
	Facilities for physically handicapped	15	0	-
	Separate common rooms for boys and girls	15	1.00	15
	Students canteen	15	1.00	15
	Availability of generator	10	1.00	10
	Potable water and water coolers for summer season	15	.75	11.25
	Faculty cubicles	20	.75	15
	Total Marks Awarded		150	

Note: Marks are to be awarded after assessment of quality factors i.e. for Excellent-1, Very Good-0.75, Good-0.65, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

Maximum marks in Part II

= 1200

Marks obtained in Part II


= 989.25


Percentage of marks in Part II

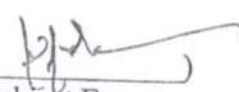
= 82.90

Percentage obtained

$$\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Maximum Marks}} \right\} =$$


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Part III

Status of Compliance with the terms and conditions of the Academic Audit and Grant of Affiliation (JAC/ NOC/ Conditions of Affiliation Letter) during the previous Academic year (Marks 200)


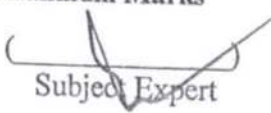

S. No.	Terms and conditions to be complied with by the Institute	Maximum Marks	Marks Obtained
A	Compliance of observations of Academic Audit	100	75
B	Compliance of observations of JAC/ NOC/ Conditions in Affiliation Letter of previous Academic Session	100	70
Total Marks Awarded		200	145



Note: Marks are to be awarded after assessment if all terms and conditions are met then 100 otherwise as proportion of the terms and conditions met. Reasons for the award of marks to be recorded in writing:

Note: For award of Category please refer the instructions on first page of the report.

Maximum marks in Part III = 200
 Marks obtained in Part III = 145
 Percentage of marks in Part III = 72.5%

Percentage obtained $\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Maximum Marks}} \right\} =$

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  Subject Expert

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  Chairman

RECOMMENDATION REGARDING CATEGORY


1. Based on the Inspecting Team's finding in respect of Part II and Part III as detailed in the above tables, the Inspecting Team recommends the Institute to be in Category B (Write Category A or Category B or Category C or Category D) keeping in view the benchmarks given in the first page of the format. This recommendations will be valid only if the conditions of Part I are met by the Institute
2. Subjected to the fulfillment/non fulfillment of stated conditions for Cadre Ratio, the institute is

Put In / Not Put

In the Category of "on probation for the academic year 2018-19".

Date of Visit: 27.4.2018

Institution: Lingaya's Kalita Devi Institute of Mgmt.


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I. Justification on the basis of space factor (in terms of built-up area) as stipulated by the concerned Statutory Body / University. Kindly refer Annexure appended herewith.

S. No.	Programme recommended	Intake Recommended / duration of programme	Space factor (in Sq. Mtrs.)	Space required per programme (in Sq.Mtrs.)
1	BBA	180/3 Yrs.	4.25	2295 sq. mt.
2	BJMC	120/3 Yrs.	4.25	1530 sq. mt.
3	B Com (H)	60/3 Yrs.	4.25	765 sq. mt.
4	B.Ed.	100/2 Yrs.	15	2000 sq. mt.
5				
6				
7				= 6590 sq. mt.
8				
9				
10				


Total of Space required for all the programmes/ intake recommended

Total built up space available at the site for conduct of existing/ proposed programmes and their recommended intake (Sq. Mtrs / Acres) including Basement = 8223 sq. mt. (2.25 FAR)

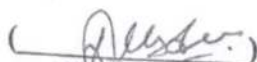
Total plot area (Sq. Mtrs./Acres) 0.91 Acres. = 3679 sq. mt.; 6500 sq. mt. excluding basement

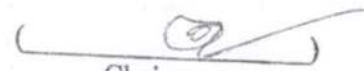
- Note: (i) Programmes/ intake should be recommended subject to the availability of built-up space.
(ii) In case of Institutions which are conducting PGDBM Programme, the total built-up area should be mentioned excluding the area required for PGDBM programme
(iii) While calculating the requirement of built-up area, Norms for Space mentioned in Policy Guidelines conveyed vide letter no. DHE-4(60)/Policy/GGSIPU/2014-15/5890-5904, dated 12.01.2016 of DHE have to be referred.


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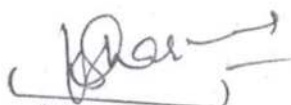
II. Recommendations regarding programmes:

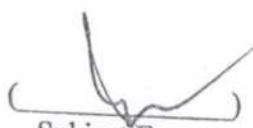
Programme(s)	Intake / Duration	Yes - No recommended	If not recommended reasons thereof
BBA	180/3Yrs.	Recommended	/
BJMC	120/3Yrs.	✓	
BCom (HD)	60/3Yrs.	✓	
B.Ed.	100/2Yrs.	✓	

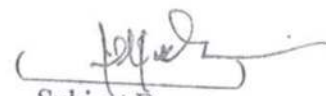
Date of Visit: 27.4.2018

Note:

1. All pages of the report are to be duly signed by all members of the committee, including the Chairman.
2. Any cuttings/ over writings should be avoided; if any such cutting is unavoidable the same may be authenticated only by countersignatures of the Chairman of the Committee.
3. The names in capital letters of all the members of the Committee should be indicated below their respective signatures at the end of Part I and at the last page of the report.
4. The copy of the JAC report may be collected by the Institute after 10 days of date of Inspection.


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Chairman

Overall recommendations of JAC for improvement of Institute (The JAC shall make specific suggestions / recommendations for the institution to carry out in future).

Name of the Institute: Kuigaya's Kalita Devi Institute of Mgmt.

1. Facilities for students with special needs have to be provided.
2. TV, Studio need to be upgraded by adding Teleprompter and videocameras (additional)
3. Rarer editions of books may be procured in the library.
4. Reference texts need to be strengthened.
5. Faculty should be facilitated for good quality publications.
6. Course advancement facilities should be extended to the faculty.
7. Suitable sports facilities may be provided.

Date of Visit: 27.4.18

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Convener

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Chairman

GUIDELINES FOR THE JAC MEMBERS

PART ONE

For calculating the marks to be awarded for Faculty Cadre Ratio (FCR):-

SF = Senior Faculty (Professors + Associate Professors)
JF = Junior Faculty (Assistant Professors)
TS = Teachers Students Ratio as defined by the AICTE / other bodies
S = Number of students per division
N = No. of Divisions approved
D = Duration of the programme
t = Reciprocal of Teachers Students Ratio = $1/TS$
K = Total Teaching Faculty Required as per the Norm = $(S \times N \times D) \times t$
f = Cadre Ratio Factor (CRF) = $\frac{(K - \text{SF actually in position})}{\text{SF actually in position}}$

If the required FCR is 1:2 and the worst FCR acceptable is 1:7, the marks will be awarded as per following formula :-

$$\text{Awarded Marks} = 50 + 10(7-f)$$

(Cap to 100)

However, when the term within the parenthesis (7-f) becomes negative, the marks awarded will be zero. Therefore, an institute having actual FCR 1:8, CRF (f) becomes 8, the Marks Awarded will be '0' (Zero).

For more explanation, please see the example on next page.

Example

For any programme of 03 years duration with one division of 60 students, where Teachers Students Ratio is 1:20

1. Total teaching faculty required $K = (S \times N \times D) / (t) = (60 \times 1 \times 3) / (20) = 9$
2. Here, in Ideal Case, the requirement of SF & JF, CRF and Awarded Marks will be calculated as under:-
 - a) Requirement of SF = $1 \times (K/3) = 1 \times (9/3) = 1 \times 3 = 3$ (if the value is in decimal, the value shall be considered in next whole number)
 - b) Requirement of JF = $2 \times (K/3) = 2 \times (9/3) = 2 \times 3 = 6$ (if the value is in decimal, the value shall be considered in whole number only and value in decimal shall be ignored)
 - c) CRF (f) = $(K - \text{SF actually in position}) / (\text{SF actually in position}) = (9 - 3) / 3 = 6 / 3 = 2$
(the value shall be considered 2, in case of it is less than 2)
 - d) Awarded Marks = $50 + 10(7 - f) = 50 + 10(7 - 1) = 50 + 10 \times 6 = 50 + 60 = 110$
3. Here, in Worst Case, the requirement of SF & JF, CRF and Awarded Marks will be calculated as under:-
 - a) Requirement of SF = $1 \times (K/8) = 1 \times (9/8) = 1.125$ say 2
 - b) Requirement of JF = $7 \times (K/8) = 7 \times (9/8) = 7.875$ say 8
 - c) CRF (f) = $(K - \text{SF actually in position}) / (\text{SF actually in position}) = (9 - 2) / 2 = 7 / 2 = 3.5$
 - d) Awarded Marks = $50 + 10(7 - f) = 50 + 10(7 - 3.5) = 50 + 10(3.5) = 50 + 35 = 85$
4. Suppose, in above case any institute is having 1 SF, then
 - a) CRF (f) = $(K - \text{SF actually in position}) / \text{SF actually in position} = (9 - 1) / 1 = 8 / 1 = 8$
 - b) Awarded Marks will be $10 + 50(7 - f) = 10 + 50(7 - 8)$. As parenthesis (7 - f) is -1, hence, the marks awarded will be '0'.

PART TWO

For calculating the marks to be awarded for Teachers Students (TS) Ratio

Case One

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:25

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(25-t)$$

(Cap to 100)

Where the t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:20, $t=20$, and the Awarded marks $= 50 + 10(25-20) = 50 + 50 = 100$

For an institute having Actual TS Ratio 1:21, $t=21$, and the Awarded marks $= 50 + 10(25-21) = 50 + 40 = 90$, and so on

However, the moment the term within the parenthesis $(25-t)$ becomes negative, the marks awarded will be zero, for example, for an institute having Actual TS ratio 1:26, $t=26$, the value the Marks Awarded WILL BE ZERO

Case Two

Where the Required TS ratio is 1:16, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 12.50(20-t)$$

(Cap to 100)

Where t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:16, $t=16$, and the Awarded marks $= 50 + 12.50(20-16) = 50 + 50 = 100$

For an institute having actual TS ratio 1:17, then $t=17$, and the Awarded marks $= 50 + 12.50(20-17) = 50 + 37.50 = 87.50$ and so on

But for an institute having Actual TS ratio 1:21, $t=21$, and the Marks Awarded WILL BE ZERO, as explained earlier.

Case Three

Where the Required TS ratio is 1:15, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(20-t)$$

(Cap to 100)

But for an institute having Actual TS ratio 1:21, $t=21$, and the Marks Awarded WILL BE ZERO, as explained earlier.

Case Four

Where the Required TS ratio is 1:12, the worst TS ratio acceptable will be 1:15

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 16.67(15-t)$$

(Cap to 100)

But for an institute having Actual TS ratio 1:16, $t=16$, and the Marks Awarded WILL BE ZERO

Case Five

Where the Required TS ratio is 1:10, the worst TS ratio acceptable will be 1:12

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 25(12-t)$$

(Cap to 100)

But for an institute having Actual TS ratio 1:13, $t=13$, and the Awarded WILL BE ZERO

Case Six

(Only for Law Programmes)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:40

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 2.5(40-t)$$

(Cap to 100)

But for an institute having Actual TS ratio 1:41, $t=41$, and the Awarded WILL BE ZERO

Calculations for Case 3, 4, 5 & 6 are self-explanatory on the pattern stated for Case One & Two

Any institute not obtaining at least 75% for 'A' Category and 65 % for 'B' Category in Part III shall be placed in the immediate succeeding category.

VERY IMPORTANT NOTE:


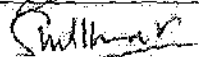
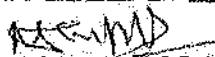

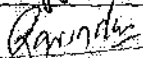
- A. The above calculation has been done keeping in view the requirement of Teachers for the complete duration of the course. However, in cases where new programme has been started or to be started or for programmes where atleast one batch of students has not passed out, the requirement of teachers shall be calculated proportionately.
- B. Any institute not obtaining at least 75% for 'A' Category and 65% for 'B' Category in Part III shall be placed in the immediate succeeding category.

ACADEMIC SESSION 2019-20

REPORT OF JOINT ASSESSMENT COMMITTEE

Department of Higher Education, Government of NCT of Delhi
and Guru Gobind Singh Indraprastha University, Delhi

Committee Members:

	NAME (BLOCK LETTERS)	SIGNATURE
Chairperson:	Dr. B.S. Banerjee	
Expert 1:	Dr. Sunil K. Gupta, Prof. IGNOU	
Expert 2:	Dr. Purnan Chand, Prof. NCERT	Purnan Chand
Expert 3:	Dr. Naresh Kumar, Assoc. Prof. DU	
Expert 4 Convenor:	Dr. Parhat Basir Khan, Assoc. Prof. IITM	
Convenor:	Dr. Ravinder Kumar, USUS	

INSTITUTION: Lingaya's Lalita Devi Institute of Mgmt.

DATE OF VISIT: 11.06.2019



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, Delhi-110078

Note: This report comprises of three parts. **Part I** deals with parameters relating to physical infrastructure of an institute. **Part II** evaluates several parameters that concern academics standards & infrastructure of an institute. **Part III** deals with the efforts made by the institute in complying with the terms and conditions of grant of NOC of the Government of NCT of Delhi, academic audit report and affiliation of GGSIPU during the previous year.

The GGSIPU shall provide the Inspecting Teams, the proposals as submitted by the Institute along with copies of letter/s indicating the terms and conditions of NOC and affiliation along with the report of the academic audit which were to be complied with by the institute, if any, during 2018-2019, and other relevant documents like concerned guidelines of the Govt. of NCT of Delhi, norms of the concerned statutory bodies (if applicable), etc.


Depending upon the marks obtained by an existing institute in Parts II & III, it may be placed in one of the following categories:

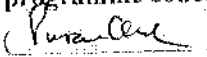
Category 'A'	The institute may be granted Category A , if it obtains 75% marks or more in Part II as well as in Part III, separately, of the assessment report.
Category 'B'	If the institute does not fulfill the requirement of award of marks for category 'A' in any of the Part II or III but has 65% or more marks in Part II and III separately then the institute is eligible for award of category 'B'.
Category C	The institute may be granted Category 'C' , if it is not eligible for category 'A' or 'B' but obtains between 50% or more marks in Part II and III separately then the institute is eligible for award of category 'C'.
Category D	If the marks obtained are less than 50% in any one part or in both parts i.e. Part II and Part III of the inspection report then the institute will be awarded 'D' Category and will also be put in No Admission Category.

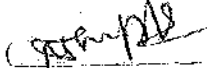
Note:-

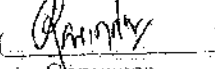
1. Under any one of the following conditions the Institute shall be kept under 'No Admission Category':-


- a. If the actual no. of admitted students during the last three academic years have been less than 50% of the sanctioned intake.
- b. If the total no. of teaching faculty is less than 50% of the required strength calculated as per the sanctioned intake for the programme concerned.

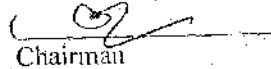

Subject Expert
(Dr. Sumit Gupta, DO)


Subject Expert
(Dr. Pawan Chandra)
NEER


Subject Expert
(Dr. Nareesh Kumar)


Convener
(Dr. Ravinder Kumar)




Chairman
(Dr. B. S. Banerjee)

2. If the concerned department of the State Government or the University is of the opinion that NOC/ Provisional affiliation is not justified, the issuance of such NOC/provisional affiliation may be revoked after following proper procedure.
3. The inspection team should evaluate facilities available on the date of inspection and should not take into account promises made by the Society / Trust Managing the College/Institution.
4. Wherever required additional pages may be attached in the report.
5. All pages of the JAC report must be signed by all members of the committee.

Ranjana
AS

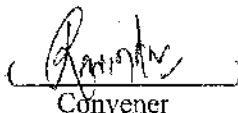
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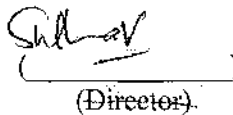


GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, Delhi-110078

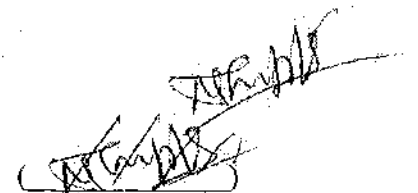
1. Date and Time of Visit : 11th June 2019
2. Name and address of the Proposed/affiliated institution : Lingaya's Lalita Devi Institute Of Management & Sciences
Telephone : 847-848, mandi road, village, new delhi - 110047
Website Address : 011-26651112-3
E-Mail : www.lldims.org.in
director.ldims@gmail.com
3. Name and Address of The Society/Trust : Gadde Charitable Educational Trust
Telephone : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi
Website Address : 011-40719000
E-Mail : www.lingayasgroup.org.in
lingayas@gmail.com
4. Name and Address of chairperson : Dr. Picheswar Gadde
Telephone : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi-74
E-Mail : 011-40719000
picheswarg@gmail.com
5. Name and Address of Director : Dr. K. K. Garg
Telephone : The Institute : E-01, Mahanadi, IGNOU University Residence Maidan
E-Mail : Garhi, New Delhi - 110068
9560687688
drgargkrishan@gmail.com




Convener


(Director)






Chairman

Details of the existing / proposed programmes

(i) Proposal for Revalidation of NOC / Continuation of Provisional Affiliation & Variation, if any, in Intake

S. No.	Existing programmes	Detail of Intake & Actual Number of Students Admitted during the last two Academic Years				Intake applied for Academic Session 2019-20	Increase seats	Decrease seats	No Change
		Academic Session 2017-2018		Academic Session 2018-2019					
		Intake	Admitted	Intake	Admitted				
1.	B.Ed.	100	100	100	100			✓	
2.	BBA	180	69	180	172			✓	
3.	B.Com (H.)	60	52	60	54			✓	
4.	BA(JMC)	120	91	120	118			✓	
5.									
6.									
7.									
8.									
9.									
10.									

(ii) Proposal for Grant of NOC/Grant of Provisional Affiliation for New/Additional Programme(s). - No change -

Programme(s)	Duration	Intake
B.Ed.	2 Year	100
BBA	3 Year	180
B.Com (H.)	3 Year	60
BA(JMC)	3 Year	120

(Signature)

(Signature)
(Director)

(Signature)

(Signature)
Convener

(Signature)

(Signature)
Chairman

PART-I: (PHYSICAL INFRASTRUCTURE)

PS: If the Institute is running in conforming area and in its permanent campus and if one batch of students has passed out, and no variation in existing seats / programme have been sought by the institute then this part need not be filled in. However, if the University has received any complaint with regard to Land / Infrastructure, safety issue, the same has to be verified.

Parameter 1A : Legality of ownership and possession of land, land use

Parameters		Yes	No
(1) (a) The land and building owned by the society (acquisition by allotment/ procurement)	a)	✓	Non Conforming
(b) Rented building in conforming area.	b)		@TEA
(2) (a) The land available as per norms in conforming area, (the land use certificate is of institutional area)	a)		
(b) B.Ed. in School located in Conforming area	b)		
(c) The land available in non-conforming area and as per norms of relevant statutory bodies (like UGC, AICTE, NCTE, BCI etc.)	c)	✓	

P.S.- Duly attested copies of relevant documents & papers to be enclosed.

Parameter 1 B: Availability of built-up area and sanctioned building plan

Parameters	Yes	No
Sanctioned building plan as approved by DDA / MCD/ Govt. body (Please name the Govt. body other than DDA/MCD)		✓
Availability of built-up area as per the norms of statutory body/ University/ Govt. for proposed / existing programme(s) (Please note that if the actual built up area as upto 225 FAR is less than the total built-up area required as per norms for that programme and number of seats, then seats would be deducted to the extent of proportionate shortfall in built-up area)	✓	

P.S.- Duly attested copies of relevant documents & papers to be enclosed. ✓

Parameter 1C: Safety Measures

Parameters	Yes	No
Structural Safety Certificate of building of the Institute/College issued by Registered Architect/Structural Engineer	✓	
Certificate indicating that the building is earthquake resistant	✓	
Availability of fire fighting devices at the institute and Fire Safety Certificate by Delhi Fire Service or concerned department of the state (NCR) where the Institute is located	✓	
Use of basement for other than approved purpose, if any in the Institute	✓	(Library, video labs)

P.S.- Duly attested copies of relevant documents & papers to be enclosed.

NOC from the concerned department of the concerned state government, for relevant programme (please tick whichever is applicable & strike out whichever is not applicable)	Copy Attached: YES / NO ✓
--	------------------------------

P.S. Attach a list the list of programmes with the document status clearly specified.

Date of Visit: 11.6.2019

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Subject Expert

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Subject Expert

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Convener

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Chairman

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A land being in the Lal Dora area, no sanction building plan required.

Part-II: Academic Standards & Infrastructure (Total of Max. Marks will depend upon the number of courses being run in an Institute)


Parameter II A : Status of Director: (Max. Marks 100)

Criteria	Yes / No	Marks awarded
1. Is the Director (in position), as per norms of Statutory Body/ UGC / University. 2. Following documents are to be submitted by the Institute for the Directors in position during the last 2 years in reverse chronological order. <ul style="list-style-type: none"> • Name • PAN No. • Attested Copies of Educational Qualifications. • Attested copy of Experience Certificate. • Copy of Advertisement. • Composition of the Selection Committee. • Minutes of the Selection committee. • Offer of Appointment. • Acceptance by the incumbent. • Proof of salary transfer in his/her bank account since joining. 	Yes	100
		Note: (i) Award 100 marks, if eligible and all documents are provided. (ii) Award zero marks, if the Director is not as per norms and non-submission of any of the desired certificates / documents.

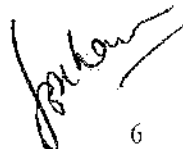
Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


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Chairman

Programmer 11 Dr. Status of Career, Rank & Teacher Number, Ratio
 HB(0) Faculty Cadre Ratio

Note: The teachers appointed must be in a scale of Professor, Associate Professor, or Assistant Professor. The ratio of staff to be per the cadre ratio specified in the specific institution. The specific institution for the appointment of staff. The ratio of staff to be per the cadre ratio specified in the specific institution.

S.N.	Programme of Study	Intake upto Academic Session 2019-20	Number of Teachers required				Assistant Professor (Asst. Prof.)	Associate Professor (Asst. Prof.)	Assistant Professor (Asst. Prof.)	CRF (As per Guideline)	Programme-wise MARKS (Max. Marks 100 per programme) - (to be awarded as per guidelines) (C)
			Total	Professor	Associate Professor	Assistant Professor					
1.	BBA	540	27	3	17	17	17	17	5.75	68.5	
2.	B.Com	360	18	08	12	12	12	12	0.8	00	
3.	B.A (JML)	360	18	08	12	12	12	12	0.8	00	
4.	B.Ed	200	10	1	4	5	5	5	1	100	
5.											
6.	B.Com	180	9	1	2	03	03	04	2	100	
7.											
8.											
9.											
10.											
11.											
12.											
13.											
14.											
15.											

Remarks: The Institute has sufficient no of faculty as per HB(0) by NCTE. Marks Awarded (Average of the Column C) out of 100: 66.38

P. Srinivas
 Subject Expert

Shubhash
 Subject Expert

P. Srinivas
 Subject Expert

P. Srinivas
 Teacher

P. Srinivas
 Chairman

P. Srinivas
 Chairman

III(ii): Teacher Student Ratio:

Note: The teacher student ratio shall be as per the ratio specified by the specific statutory regulatory body for the programme of study if any otherwise shall be 1:20. Please see the guidelines for calculation of award of marks.

S.N.	Programme of Study	Intake upto Academic Session 2019-20 (A)	Number of Teachers required (B)	Number of Teachers Available (C)	Teacher Student Ratio (C:A)	Programmewise MARKS (Max. Marks 100 per programme) (See Guideline) (D)
1.	BBA	540 387 <i>Round</i>	27	27 <i>AL</i>	1:20	100 <i>50 Round</i>
2.	B.Com	161				
3.	BA(JMC)	291 360	18 <i>a</i>	17	148/21	100 <i>90 Round</i>
4.	B.Ed	200	10 <i>AL</i>	10 <i>AL</i>	1:20	100
5.						
6.	B.Com	180	9	09	1:25	50 <i>Round</i>
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
Marks Awarded (Average of the Column D) out of 100:						72.5 <i>Round</i>

NOTE: Marks are to be awarded as per guidelines.

Remarks:

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Convener

[Signature]
8





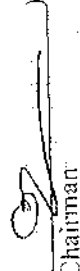
[Signature]
Chairman

Parameter II C: Computer Centre: (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
<p>Number of computers/ configuration and the licensed software be evaluated as per requirement of course(s) conducted.</p> <p>Note: Norms of statutory body be followed wherever applicable. For other programmes the terminal student ratio may be as follows: U.G. prog. - 1:6 PG prog. - 1:3 However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, etc. the subject expert may decide as per requirement.</p>	Number and of configuration Terminals	25	<input checked="" type="checkbox"/> (a) Excellent <input type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	0.75	18.75
	Availability of licensed software.	25	<input checked="" type="checkbox"/> (a) Excellent <input type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	1	25
	Internet connectivity	25	<input checked="" type="checkbox"/> (a) Excellent <input type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	1	25
	Availability of peripherals such as printers, scanners, server of sufficient capacity etc.	25	<input checked="" type="checkbox"/> (a) Excellent <input type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	1	25
	Total Marks Awarded			100	

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Chairperson
 Subject Expert
 Chairperson

Parameter II D: Status of Library: (Max. Marks 200)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Number of titles and volumes may be in the ratio of 1:8 for UG prog. and 1:4 for PG prog. except the prog. approved by statutory body where norms stipulated by concerned body will be followed. Books - UG Programme(per prog.) Titles:200; Volume:1600 PG Programme(per prog.) - Titles:200; Volume:800 Journals: For UG/PG Prog. - Indian-12; International- 03 N.B.: Assessment of parameters be done programme-wise and marks allotted in totality. However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, the subject expert may decide as per requirement.	Total Titles/Volumes	60	<input checked="" type="checkbox"/> (a) Excellent <input checked="" type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	0.75	45
	Number of Journals (national international)	60	<input checked="" type="checkbox"/> (a) Excellent <input checked="" type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	0.75	45
	Number of magazines newspapers	30	<input checked="" type="checkbox"/> (a) Excellent <input checked="" type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	0.75	22.5
	Computertization online subscription	25	<input checked="" type="checkbox"/> (a) Excellent <input checked="" type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	0.75	18.75
	Reading Room and Reprographic facilities (photocopier and book binding)	25	<input checked="" type="checkbox"/> (a) Excellent <input checked="" type="checkbox"/> (b) Very Good <input type="checkbox"/> (c) Satisfactory <input type="checkbox"/> (d) Unsatisfactory ASSESSMENT:	1.00	25
Total Marks Awarded				2.00	156.25

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

(Signature)
Subject Expert

(Signature)
Subject Expert

(Signature)
Convener

(Signature)
Subject Expert

(Signature)
Chairman

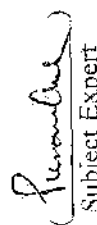



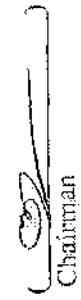
Parameter II E: Status of Labs / Workshops :

(I) Applicable for programmes which have specific labs / workshops as part of their course curriculum (all programmes except BBA, BCA, MBA, MCA, LLB) (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Norms of statutory body will be followed for their concerned programmes. For other programmes, the subject experts will assess as per the requirement of experiment recommended in the syllabus for the programme.	Availability of equipments / instruments, work table / work stations shall be as per the requirement of Minimum, Technical Lab staff shall be: One Lab Assistant & One Lab Attendant for each labs & for Central/Mechanical workshop: One workshop Superintendent, One Sr. Mechanic & One Junior Mechanic.	50	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT:	0.75	37.5
	Size of the lab as per norms of statutory body	30	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT:	0.75	22.5
		20	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT:	0.75	15
Total Marks Awarded				100	75

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Subject Expert
 Convener
 Chairman





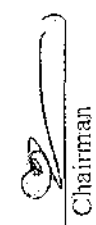
AND/OR

(11) Applicable for programmes like MBA, MCA, BBA and BCA where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Summer training programmes / Project reports / Presentations / orientation	50	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT: <i>Very Good</i>	0.75	37.5
	Group discussions / mock interviews / home assignments / case studies / case analysis/ multimedia / Programming/ Dissertation etc.	25	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT: <i>Good</i>	0.65	16.25
	Participation of students in workshops, seminars and conferences as part of practical training organized by the institute/ college.	25	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT: <i>Good</i>	0.65	16.25
Total Marks Awarded				150	70

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject-Expert
 Subject Expert
 Subject-Expert
 Convener
 Chairman

AND/OR


(III) Applicable for 5 year integrated LLB programme where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one) (a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Moot Court, Pre-trial preparation, participation in trial proceedings etc.	40			
	Public interest lawyering/Group discussions/home assignments/case studies/case analysis/ LokAdalats, etc.	20	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT		
	Drafting, pleading, conveyancing and visits to the courts.	20	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT		
	Participation of students in workshops, seminars and conferences, organized by the institute / college..	20	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT		
Total Marks Awarded					

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

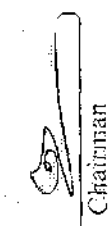
Remarks:


Subject Expert


Subject Expert


Subject Expert


Convener


Chairman

FINAL MARKS FOR IIE AS AVERAGE OF MARKS OF IIE(I), IIE(II), AND IIE(III): 72.5

Note: The marks are the average of IIE(I), IIE(II) and IIE(III). If any sub - part of IIE is not applicable, then the same shall not be taken into account while giving the final marks for this part.

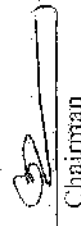

Subject Expert


Convener


Subject Expert




Subject Expert


Chairman

Parameter II F: Conferencing / Instructional Facilities: (Max. Marks 50)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of: <ul style="list-style-type: none"> • NKN Link • Edusat • Conferencing facility ✓ • Video multimedia ✓ • LCD ✓ • Overhead Projector with screens ✓ • Interactive boards ✓ • WI-Fi connectivity ✓ 	50	(a) Excellent (b) Very Good (c) Satisfactory (d) Unsatisfactory ASSESSMENT:	0.75	37.5

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Subject Expert
 Convener
 Chairman

Parameter II G: Ancillary and Other Essential Facilities: (Max. Marks 150)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Medical / First-Aid facility with Medical Room and availability of Doctors	20	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	1	20
	Sports and games (indoor / outdoor)	20	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d) <i>Good</i>	0.65	13
	Computer and Internet facility for the faculty members	20	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	0.75	15
	Facilities for physically handicapped	15	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	0.75	11.25
	Separate common rooms for boys and girls	15	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	1	15
	Students canteen	15	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	1	15
	Availability of generator	10	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	1	10
	Potable water and water coolers for summer season	15	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	0.75	11.25
	Faculty cubicles	20	(a) Excellent (c) Satisfactory ASSESSMENT: (b) Very Good (d)	0.75	15
	Total Marks Awarded				150

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks: *Facilities for P.M. handicapped improved. Lift installed etc.*

Punjab
Subject Expert

Sudhakar
Subject Expert

(Signature)
Subject Expert

(Signature)
Convener

(Signature)
Chairman

Maximum marks in Part II = 900

Maximum marks obtain in Part II = 724.38

Percentage of marks in Part II = $\frac{724.38 \times 100}{900} = 80.48\%$

Percentage obtained $\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Total Maximum Marks}} \right\}$ 80.48%

Part III: Status of Compliance with the terms and conditions of the Academic Audit and NOC for grant of affiliation (JAC/ NOC/ Conditions of Affiliation Order of previous Academic Session) during the previous Academic year (Marks 200)

S. No.	Terms and conditions to be complied with by the Institute	Maximum Marks	Marks Obtained
A	Compliance of observations of Academic Audit	100	75
B	Compliance of observations of JAC/ NOC/ Conditions of Affiliation Order of previous Academic Session	100	80
Total Marks Awarded		200	155

Note: Marks are to be awarded after assessment if all terms and conditions are met 100 otherwise as proportion of the terms and conditions met. Reasons for the award of marks to be recorded in writing:

- Lift has been installed for the benefit of differently able children

- Rain Water Harvesting plant installed.

PS: For award of Category please refer the instructions on first page of the report.

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Subject Expert

[Signature]
Convener

[Signature]

[Signature]
Chairman

Maximum marks in Part III =
Maximum marks obtain in Part III =
Percentage of marks in Part III =

200
155

$$\frac{155 \times 100}{200} = 77.5\%$$

Percentage obtained

$$\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Total Maximum Marks}} \right\} =$$

77.5%

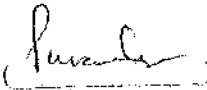
RECOMMENDATION REGARDING CATEGORY

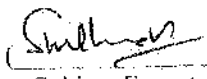
1. Based on the Inspecting Team's finding in respect of Part II and Part III as detailed in the above tables, the Inspecting Team recommends the Institute to be in Category A. (Write Category A or Category B or Category C or Category D) keeping in view the benchmarks given in the first page of the format. This recommendations will be valid only if the conditions of Part I are met by the Institute
2. Subjected to the fulfillment/non fulfillment of stated conditions for Cadre Ratio, the institute is

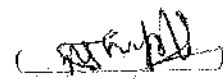
Put In /Not Put

In the Category of "on probation for the academic year 2019-20".


Date of Visit: 11.06.2019


Subject Expert


Subject Expert


Subject Expert


Convener




Chairman

E. Justification on the basis of space factor (in terms of built-up area) as stipulated by the concerned Statutory Body / University. Kindly refer Annexure appended herewith.

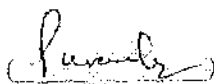
S. No.	Programme recommended	Intake Recommended / duration of programme	Space factor (in Sq. Mtrs.)	Space required per programme (in Sq. Mtrs.)
1	BBA	150/3yrs	4.25	2295 Sq.mtr.
2				
3	BJML	120/3yrs	4.25	1530 Sq.mtr.
4				
5	B. Com (H)	60/3yrs	4.25	765 Sq.mtr.
6				
7	B.ed.	100/2yrs	15	2000 Sq.mtr.
8				
9				
10				
11				= 6590 Sq.mtr.
12				
13				
14				
15				

Total of Space required for all the programme/ intake recommended

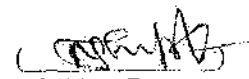
Total built up space available at the site for conduct of existing/ proposed programmes and their recommended intake (Sq. Mtrs / Acres) including basement 8223 Sq.mtr. (2.25 FAR)

Total plot area (Sq. Mtrs./Acres) 0.91 Acres = 3679 Sq.mtr.; 6500 Sq.mtr. excluding basement

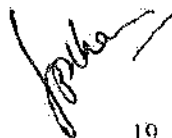
- Note: (i) Programmes/ intake should be recommended subject to the availability of built-up space.
(ii) In case of Institutions which are conducting PGDBM Programme, the total built-up area should be mentioned excluding the area required for PGDBM programme
(iii) While calculating the requirement of built-up area, Norms for Space mentioned in point 9 & 16 of the Policy Guidelines conveyed vide letter no. DHE-4(61)/2010-11/304, dated 06.05.2011 of DHE have to be referred.


Subject Expert


Subject Expert


Subject Expert


Convener




Chairman

II. Recommendations regarding programmes:

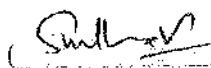
S.N.	Programme(s)	Intake / Duration	Yes - recommended	No	If not recommended reasons thereof
1	BBA	180/3yrs	Yes, recommended		
2	BJML	120/3yrs	✓		/
3	B. Com (H)	60/3yrs	✓		
4	B-Ed	100/2yrs	✓		
5					
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15					

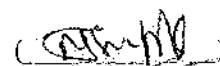
Date of Visit: 11.06.2019

Note:

1. All pages of the report are to be duly signed by all members of the committee, including the Chairman.
2. Any cuttings/ over writings should be avoided; if any such cutting is unavoidable the same may be authenticated only by countersignatures of the Chairman of the Committee.
3. The names in capital letters of all the members of the Committee should be indicated below their respective signatures at the end of Part I and at the last page of the report.
4. The copy of the JAC report may be collected by the Institute after 10 days of date of Inspection.


Subject Expert


Subject Expert


Subject Expert


Convener


20


Chairman

SUMMARY OF MARKS

(1) Unit	(2) Max. Marks	(3) Applicable (Y/N) If Y, Max. marks as in column (2), if not, Marks Zero	(4) Marks Awarded
Part I	No Marks, but the JAC to verify whether this part is applicable or not. If applicable, the committee to inspect and prepare a report		
Part II			
Parameter II A	100	√/N	100
Parameter II B	200	As per Assessment	138.88
Parameter II C	100	As per Assessment	93.75
Parameter II D	200	As per Assessment	156.25
Parameter II E	100	As per Assessment	72.5
Parameter II F	50	As per Assessment	37.5
Parameter II G	150	As per Assessment	125.50
Total of Part II			724.38

Percentage Marks Awarded in Part II = Total of Marks awarded in Column (4) Divided by the

$$\text{Total of Marks in Column (3)} \times 100 = \frac{724.38}{900} \times 100 = 80.48\%$$

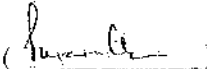
Part III	200	Y (200)	
Total of Part III		200	155

Percentage Marks Awarded in Part III = Total of Marks awarded in Column (4) Divided by the

$$\text{Total of Marks in Column (3)} \times 100 = \frac{155}{200} \times 100 = 77.5\%$$

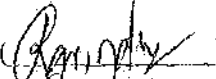
Date of Visit: 11.06.2019

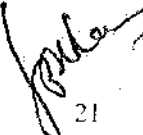
Name of the Institute: Lingaya Lalita Devi Institute of Manjt.

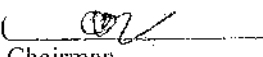

Subject Expert


Subject Expert


Subject Expert


Convener


21


Chairman

Suggestions made by JAC for Improvement of Institute/permanent (long term) Affiliation, Category(A)- 5 years, Category(B) - 3 years, suggestions for C & D Categories should also be separately made.

Name of the Institute: Lingaya's Lalita Devi Institute of Managt.

- Micro lens camera may be acquired for the production course.
- Lighting need to modernise & updated.
- Financial assistance should be enhanced for faculty ~~research~~ members to participate in seminars/conferences.
- Library to be updated in terms of Books and Journals.
- Eminent scholars and experts/practitioners should be regularly invited to upgrade the quality of Teaching.

Date of Visit: 11.06.2019

(Signature)
Subject Expert
(Dr. Vikram Chandra)

(Signature)
Subject Expert
(Dr. Sunil Gupta, DD)

(Signature)
Subject Expert
(Dr. Nareesh Kumar)

(Signature)
Convener
(Dr. Ravinder Kumar)

(Signature)
(Dr. Farhat Khan)

(Signature)
Chairman
(Dr. B.S. Banerjee)

GUIDELINES FOR THE JAC MEMBERS

PART ONE

For calculating the marks to be awarded for Faculty Cadre Ratio (FCR):-

SF = Senior Faculty (Professors + Associate Professors)
JF = Junior Faculty (Assistant Professors)
TS = Teachers Students Ratio as defined by the AICTE / other bodies.
S = Number of students per division
N = No. of Divisions approved
D = Duration of the programme
t = Reciprocal of Teachers Students Ratio = 1/TS
K = Total Teaching Faculty Required as per the Norm = $\frac{S \times N \times D}{t}$
f = Cadre Ratio Factor (CRF) = $\frac{(K - \text{SF actually in position})}{\text{SF actually in position}}$

If the required FCR is 1:2 and the worst FCR acceptable is 1:7, the marks will be awarded as per following formula :-

$$\text{Awarded Marks} = 50 + 10(7-f)$$

(Cap to 100)

However, when the term within the parenthesis (7-f) becomes negative, the marks awarded will be zero. Therefore, an institute having Actual FCR 1:8, then CRF (f) becomes 8, the Marks Awarded will be '0' (Zero).

For more explanation, please see the example on next page.

Example

For any programme of 03 years duration with one division of 60 students, where Teachers Students Ratio is 1:20

1. Total teaching faculty required $K = (S \times N \times D) / (t) = (60 \times 1 \times 3) / (20) = 9$
2. Here, in Ideal Case, the requirement of SF & JF, CRF and Awarded Marks will be calculated as under:-
 - a) Requirement of SF = $1 \times (K/3) = 1 \times (9/3) = 1 \times 3 = 3$ (if the value is in decimal, the value shall be considered in next whole number)
 - b) Requirement of JF = $2 \times (K/3) = 2 \times (9/3) = 2 \times 3 = 6$ (if the value is in decimal, the value shall be considered in whole number only and value in decimal shall be ignored)
 - c) CRF (f) = $(K - \text{SF actually in position}) / (\text{SF actually in position}) = (9 - 3) / 3 = 6 / 3 = 2$ (the value shall be considered 2, in case it is less than 2)
 - d) Awarded Marks = $50 + 10(7 - f) = 50 + 10(7 - 2) = 50 + 10 \times 5 = 50 + 50 = 100$
3. Suppose, in above case any institute having 1 SF, then
 - a) CRF (f) = $(K - \text{SF actually in position}) / \text{SF actually in position} = (9 - 1) / 1 = 8 / 1 = 8$
 - b) Awarded Marks will be $50 + 10(7 - f) = 50 + 10(7 - 8)$. As parenthesis (7 - f) is -1, hence, the marks awarded will be '0'.

PART TWO

FOR CALCULATING THE MARKS TO BE AWARDED FOR TEACHERS STUDENTS (TS) RATIO

Case One

(For BBA, BCA, B.A.-Economics, B.A.-English, B.Sc-Yoga Science, B.Com, BJMC, B.Tech, BHMCT, MCA & MBA)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:25

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(25-t)$$

(Cap to 100)

Where the t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:20, $t=20$, and the Awarded marks $= 50 + 10(25-20) = 50 + 50 = 100$

For an institute having Actual TS Ratio 1:21, $t=21$, and the Awarded marks $= 50 + 10(25-21) = 50 + 40 = 90$, and so on

However, the moment the term within the parenthesis $(25-t)$ becomes negative, the marks awarded will be zero, for example, for an institute having Actual TS ratio 1:26, $t=26$, the Marks Awarded WILL BE ZERO

Case Two

(For B.Arch & B.Plan)

Where the Required TS ratio is 1:16, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 12.50(20-t)$$

(Cap to 100)

Where t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:16, $t=16$, and the Awarded marks $= 50 + 12.50(20-16) = 50 + 50 = 100$

For an institute having actual TS ratio 1:17, then $t=17$, and the Awarded marks $= 50 + 12.50(20-17) = 50 + 37.50 = 87.50$ and so on

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis $(20-t)$ becomes negative and the Marks Awarded WILL BE ZERO, as explained earlier.

Case Three

(For B.Pharma, M.A.-Criminology, M.Sc-Forensic Science, MAHM & MCPHM)

Where the Required TS ratio is 1:15, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(20-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis $(20-t)$ becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Four

(For M.Tech & MHMCT)

Where the Required TS ratio is 1:12, the worst TS ratio acceptable will be 1:15

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 16.67(15-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:15 i.e. $t=16$, the term within parenthesis $(15-t)$ becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Five

(For B.Sc.-Nursing & M.Sc.-Nursing)

Where the Required TS ratio is 1:10, the worst TS ratio acceptable will be 1:12

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 25(12-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:12 i.e. $t=13$, the term within parenthesis $(12-t)$ becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Six

(Only for Law Programmes)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:40

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 2.5(40-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:40 i.e. $t=41$, the term within parenthesis $(40-t)$ becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Calculations for Case 3, 4, 5 & 6 are self-explanatory on the pattern stated for Case One & Two

Any institute not obtaining at least 75% for 'A' Category and 65 % for 'B' Category in Part III shall be placed in the immediate succeeding category.

VERY IMPORTANT NOTE:

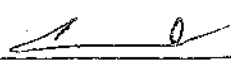
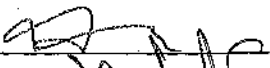
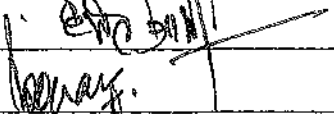
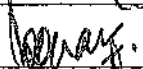
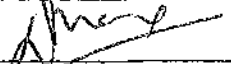
The above calculation has been done keeping in view the requirement of Teachers for the complete duration of the course. However, in cases where new programme has been started or to be started or for programmes where atleast one batch of students has not passed out, the requirement of teachers shall be calculated proportionately.

ACADEMIC SESSION 2022-23

REPORT OF JOINT ASSESSMENT COMMITTEE

Department of Higher Education, Government of NCT of Delhi
and Guru Gobind Singh Indraprastha University, Delhi

Committee Members:

	NAME (BLOCK LETTERS)	SIGNATURE
Chairperson:	SURENDER S. CHONKROITA	
Expert 1:	Prof. Hem Choudhary Jain	
Expert 2:	Prof. Hemant Joshi	
Expert 3:	DR. POONAM BHUSHAN	
Convenor:	DR. DEEPAK SHARMA	

INSTITUTION: LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT &
SCIENCES,

DATE OF VISIT: 29/3/22

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

Note: This report comprises of three parts. Part I deals with parameters relating to physical infrastructure of an institute. Part II evaluates several parameters that concern academics standards & infrastructure of an institute. Part III deals with the efforts made by the institute in complying with the terms and conditions of grant of NOC of the Government of NCT of Delhi, academic audit report and affiliation of GGSIPU during the previous year.

The GGSIPU shall provide the Inspecting Teams, the proposals as submitted by the Institute along with copies of letter/s indicating the terms and conditions of NOC and affiliation along with the report of the last academic audit which were to be complied with by the institute, if any, and other relevant documents like concerned guidelines of the Govt. of NCT of Delhi, norms of the concerned statutory bodies (if applicable), etc.

Depending upon the marks obtained by an existing institute in Parts II & III, it may be placed in one of the following categories:

Category 'A'	The institute may be granted Category A, if it obtains 75% marks or more in Part II as well as in Part III, separately, of the assessment report.
Category 'B'	If the institute does not fulfill the requirement of award of marks for category 'A' in any of the Part II or III but has 65% or more marks in Part II and III separately then the institute is eligible for award of category 'B'.
Category 'C'	The institute may be granted Category 'C', if it is not eligible for category 'A' or 'B' but obtains between 50% or more marks in Part II and III separately then the institute is eligible for award of category 'C'.
Category 'D'	If the marks obtained are less than 50% in any one part or in both parts i.e. Part II and Part III of the inspection report then the institute will be awarded 'D' Category and will also be put in No Admission Category.

Note:-

1. If the concerned department of the State Government or the University is of the opinion that NOC/ Provisional affiliation is not justified, the issuance of such NOC/provisional affiliation may be revoked after following proper procedure.
2. The inspection team should evaluate facilities available on the date of inspection and should not take into account promises made by the Society / Trust Managing the College/Institution.
3. Wherever required additional pages may be attached in the report.
4. All pages of the JAC report must be signed by all members of the committee.

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, Delhi-110078

1. Date and Time of Visit : 29th March 2022
2. Name and address of the Proposed/affiliated institution : Lingaya's Lalita Devi Institute Of Management & Sciences
Telephone : 847-848, Mandi Road, Village, New Delhi - 110047
Website Address : 011-26651112-3
E-Mail : www.ldims.org.in
director.ldims@gmail.com
3. Name and Address of The Society/Trust : Gadde Charitable Educational Trust
Telephone : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi
Website Address : 011-40719000
E-Mail : www.lingayasgroup.org.in
lingayas@gmail.com
4. Name and Address of chairperson : Dr. Picheswar Gadde
Telephone : 16-A, Central Drive, DLF Farms, Chattarpur, New Delhi-74
E-Mail : 011-40719000
picheswarg@gmail.com
5. Name and Address of Director : Dr. K. K. Garg
Telephone : B-3, Kaveri, Type-IV, IGNOU University Residence,
E-Mail : Maidan Garhi, New Delhi - 110068
9560687688
drgargkrishan@gmail.com

Convener
(Director)

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

Chairman


6. Details of the existing / proposed programmes


(i) Proposal for Revalidation of NOC / Continuation of Provisional Affiliation & Variation, if any, in Intake

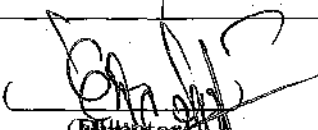
S. No.	Existing programmes	Detail of Intake & Actual Number of Students Admitted during the last two Academic Years				Intake applied for Academic Session 2022-23	Increase seats	Decrease seats	No Change
		Academic Session 2020-2021		Academic Session 2021-2022					
		Intake	Admitted	Intake	Admitted				
1.	B.Ed.	100	100	100	93	100			✓
2.	BBA	180	93	120	84	120			✓
3.	B.Com (H.)	60	30	60	49	60			✓
4.	BA(JMC)	120	87	120	29	120			✓
5.	BCA	-	-	30	20	60	30		
6.	BBA 2 nd Shift	-	-	30	11	30			✓
7.	BA(JMC) 2 nd Shift	-	-	30	01	-		30	
8.	BA (Eco) (H)	-	-	30	0	-		30	
9.									
10.									

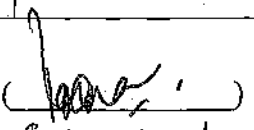
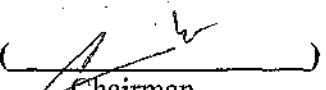
(ii) Proposal for Grant of NOC/Grant of Provisional Affiliation for New/Additional Programme(s).

Programme(s)	Duration	Intake
B.Ed.	2 Years	100
BBA	3 Years	120
B.Com (H.)	3 Years	60
BA(JMC)	3 Years	120
BCA	3 Years	60
BBA 2 nd Shift	3 Years	30
BA(JMC) 2 nd Shift	3 Years	0
BA(Eco) (H)	3 Years	0


Subject Expert


Convener


Subject Expert
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078


Subject Expert

Chairman

PART-I: (PHYSICAL INFRASTRUCTURE)

PS: If the Institute is running in conforming area and in its permanent campus and if one batch of students has passed out, and no variation in existing seats / programme have been sought by the institute then this part need not be filled in. However, if the University has received any complaint with regard to Land / Infrastructure, safety issue, the same has to be verified.

Parameter 1A : Legality of ownership and possession of land, land use

Parameters		Yes	No
(1) (a) The land and building owned by the society (acquisition by allotment/ procurement)	a)	✓	(Non conforming area)
(b) Rented building in conforming area	b)		
(2) (a) The land available as per norms in conforming area, (the land use certificate is of institutional area)	a)		
(b) B.Ed. in School located in Conforming area	b)		
(c) The land available in non-conforming area and as per norms of relevant statutory bodies (like UGC, AICTE, NCTE, BCI etc.)	c)	✓	

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

Parameter 1 B: Availability of space and sanctioned building plan

Parameters	Yes	No
Sanctioned building plan as approved by DDA / MCD/ Govt. body (Please name the Govt. body other than DDA/MCD)		✓
Availability of space as per the norms of statutory body/ University/ Govt. for proposed / existing programme(s) (Please note that if the actual covered area as upto 225 FAR is less than the total area required as per norms for that programme and number of seats, then seats would be deducted to the extent of proportionate shortfall in space)	✓	

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

Parameter 1C: Safety Measures

Parameters	Yes	No
Structural Safety Certificate of building of the Institute/College issued by Registered Architect/Structural Engineer	✓	
Certificate indicating that the building is earthquake resistant	✓	
Availability of fire fighting devices at the institute and Fire Safety Certificate by Delhi Fire Service or concerned department of the state (NCR) where the Institute is located	✓	
Use of basement for other than approved purpose, if any in the Institute	✗	✓

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

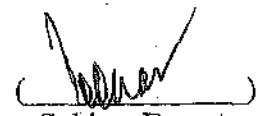
NOC from the concerned department of the concerned state government, for relevant programme (please tick whichever is applicable & strike out whichever is not applicable)	✓ Copy Attached: YES / NO
--	------------------------------

P.S. Attach a list the list of programmes with the document status clearly specified.

Date of Visit: 29/3/2022


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Part-II: Academic Standards & Infrastructure (Total of Max. Marks will depend upon the number of courses being run in an Institute)

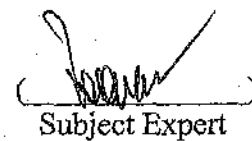
Parameter II A : Status of Director: (Max. Marks 100)

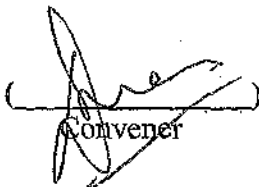
Criteria	Yes / No	Marks awarded
1. Is the Director (in position), as per norms of Statutory Body/ UGC / University. 2. Following documents are to be submitted by the Institute for the Directors in position during the last 2 years in reverse chronological order. <ul style="list-style-type: none"> • Name • PAN No. • Attested Copies of Educational Qualifications. • Attested copy of Experience Certificate. • Copy of Advertisement. • Composition of the Selection Committee. • Minutes of the Selection committee. • Offer of Appointment. • Acceptance by the incumbent. • Proof of salary transfer in his/her bank account since joining. 	Dr. K.K. Garg AGM Pg 29896 Yes	100 <hr/> Note: (i) Award 100 marks, if eligible and all documents are provided. (ii) Award zero marks, if the Director is not as per norms and non-submission of any of the desired certificates / documents.

Remarks:


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Parameter II B: Status of Cadre Ratio & Teacher Student Ratio

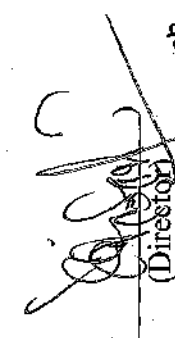
II B(i): Faculty Cadre Ratio:

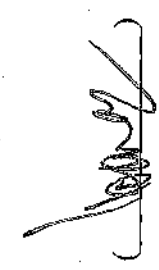
Note: The teachers appointed must be in the cadre of Professor, Associate Professor and Assistant Professor, in all programme of studies. The cadre ratio shall be as per the cadre ratio specified by the specific statutory / regulatory body for the programme of study, wherever applicable. Please see the guidelines for calculation of award of marks.

S.N.	Programme of Study	Intake upto Academic Session 2022-23	Number of Teachers required			Professors + Associate Professor (A)	Assistant Professor (B)	CRF (As per Guideline)	Programwise MARKS (Max. Marks 100 per programme) – (to be awarded as per guideline) (C)
			Total	Professor	Associate Professor				
1.	B.Ed.	100	16	1	3	12	6	10	100
2.	BBA 1 st Shift	120	18	2	4	12	6	14	100
3.	B.Com (H.)	60	9	1	2	6	2	8	100
4.	BA(JMC)	120	18	2	4	12	5	13	100
5.	BCA	30	2	1	0	1	2	2	100
6.	BBA 2 nd Shift	30	2	1	0	1	1	3	100
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
Marks Awarded (Average of the Column C) out of 100:									100

Remarks:


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(Director)


Chairman

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Sector-16C, Dwarka, New Delhi-110078

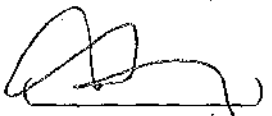
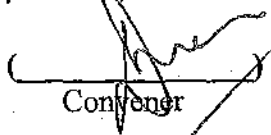
IIB(ii): Teacher Student Ratio:

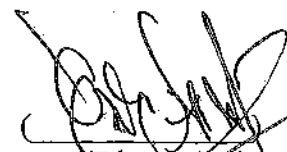
Note: The teacher student ratio shall be as per the ratio specified by the specific statutory/ regulatory body for the programme of study (if any) otherwise shall be 1:20. Please see the guidelines for calculation of award of marks.



S.N.	Programme of Study	Intake upto Academic Session 2022-23 (A)	Number of Teachers required (B)	Number of Teachers Available (C)	Teacher Student Ratio (TS = C:A)	Programmewise MARKS (Max. Marks 100 per programme) (See Guideline) (D)
1.	B.Ed.	200	16	16	1:12	100
2.	BBA 1 st Shift	360	18	20	1:14	100
3.	B.Com (H.)	180	09	10	1:13	100
4.	BA(JMC)	360	18	18	1: 9	100
5.	BCA	30	02	04	1: 8	100
6.	BBA 2 nd Shift	30	02	04	1: 8	100
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
Marks Awarded (Average of the Column D) out of 100:						100/100

NOTE: Marks are to be awarded as per guidelines.

Remarks:


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Director
Subject Expert
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Sector-16C, Dwarka, New Delhi-110078

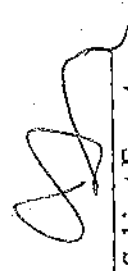
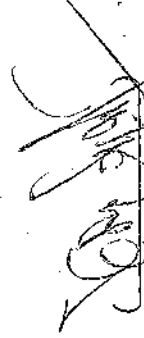


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Parameter II C: Computer Centre: (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (arb)
<p>Number of computers/configuration and the licensed software be evaluated as per requirement of course(s) conducted.</p> <p>Note: Norms of statutory body be followed wherever applicable. For other programmes the terminal student ratio may be as follows: U.G. prog. - 1:6 PG prog. - 1:3 However, for specialized programmes such as programmes in B.Ed Special Education (Mentally Retarded), Advanced diploma in child guidance and counseling, MPT, etc. the subject expert may decide as per requirement.</p>	Number and configuration of Terminals	25	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory ASSESSMENT:	1	25
	Availability of licensed software	25	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory ASSESSMENT:	1	25
	Internet connectivity	25	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory ASSESSMENT:	1	25
	Availability of peripherals such as printers, scanners, server of sufficient capacity etc.	25	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory ASSESSMENT:	1	25
Total Marks Awarded Out of 100 Marks					100/100

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078
 Chairman

Parameter II D: Status of Library: (Max. Marks 200)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
<p>Number of titles and volumes may be in the ratio of 1:8 for UG prog. and 1:4 for PG prog. except the prog. approved by statutory body where norms stipulated by concerned body will be followed.</p> <p>Books - UG Programming(per prog.) Titles:200; Volume:1600 PG Programme(per prog.) - Titles:200; Volume:800 Journals: For UG/PG Prog. - Indian-12; International-03 N.B.: Assessment of parameters be done programme-wise and marks allotted in totality. However, for specialized programmes such as programmes in B.Ed Special Education (Intellectually Disabled), Advanced diploma in child guidance and counseling, MPT, the subject expert may decide as per requirement.</p>	Total Titles/Volumes	60	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	45
	Number of journals (national / international)	60	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	45
	Number of magazines / newspapers	30	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	22.5
	Computerization / online subscription	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	18.75
	Reading Room and Reprographic facilities (photocopier and book binding)	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	1	25
Total Marks Awarded Out of 200 Marks					156.25 / 200

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory-0

Remarks:

(Signature) Subject Expert

(Signature) Subject Expert

(Signature) Convener

(Signature) Chairman

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

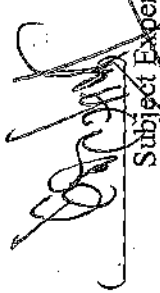


Parameter II E: Status of Labs / Workshops :

(i) Applicable for programmes which have specific labs / workshops as part of their course curriculum (all programmes except BBA, BCA, MBA, MCA, I.L.B.) (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Norms of statutory body will be followed for their concerned programmes. For other programmes, the subject experts will assess as per the requirement of experiment recommended in the syllabus for the programme.	Availability of equipments / instruments, work table / work stations shall be as per the requirement	50	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	37.5
	Minimum Technical Lab staff shall be: One Lab Assistant & One Lab Attendant for each labs & for Central/Mechanical workshop: One workshop Superintendent, One Sr. Mechanic & One Junior Mechanic.	30	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	22.5
	Size of the lab as per norms of statutory body	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	15
Total Marks Awarded Out of 100 Marks					75 / 100

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


 Subject Expert

 Subject Expert

 Chairman

Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078


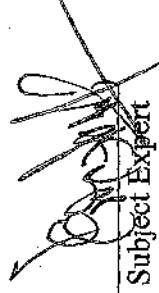


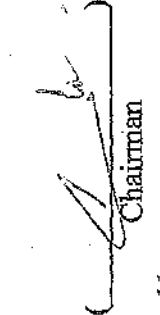
AND/OR

(ii) Applicable for programmes like MBA, MCA, BBA and BCA where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Summer training programmes / Project reports / Presentations / orientation	50	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	37.5
	Group discussions / mock interviews / home assignments / case studies / case analysis/ multimedia / Programming/ Dissertation etc.	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	18.75
	Participation of students in workshops, seminars and conferences as part of practical training organized by the institute/ college.	25	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	18.75
Total Marks Awarded Out of 100 Marks					

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory/0

Remarks:


 Subject Expert

 Subject Expert

 Subject Expert

 Chairman

 Chairman

Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078






AND / OR

(iii) Applicable for 5 year integrated LLB programme where specific labs are not part of course curriculum but other methods are devised for practical training. (Max. Marks 100)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
The subject experts will assess on the basis of extent of participation of students and involvement of the institute in arranging such programmes (a report to this effect be submitted by the respective institute).	Moot Court, Pre-trial preparation, participation in trial proceedings etc.	40	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Public lawyering/Group discussions/home assignments/case studies/case analysis/ LokAdalats, etc.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Drafting, pleading, conveyancing and visits to the courts.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
	Participation of students in workshops, seminars and conferences organized by the institute / college.	20	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:		
Total Marks Awarded Out of 100 Marks					

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Subject Expert
 Convener
 Chairman

Subject Expert Branch
 Affiliation: BBA
 Guru Gobind Singh Indraprastha University
 Affiliation: 110078
 Sector-15C, Dwarka, New Delhi-110078


(N/A)

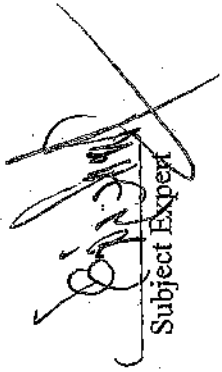
N/A


(N/A)

FINAL MARKS FOR IIE AS AVERAGE OF MARKS OF (II E(i), II E(ii), AND II E(iii)) : 150/200

Note: The marks are the average of II E(i), II E(ii) and II E(iii). If any sub - part of IIE is not applicable, then the same shall not be taken into account while giving the final marks for this part.

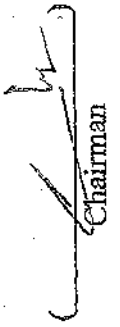

Subject Expert


Subject Expert


Subject Expert


Convener

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Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078



Chairman

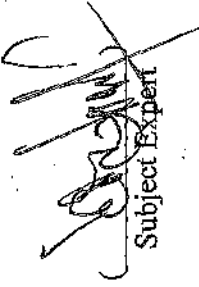
Parameter II F: Conferencing / Instructional Facilities: (Max. Marks 50)


Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of: <ul style="list-style-type: none"> • NKN Link <input checked="" type="checkbox"/> • Edusat <input checked="" type="checkbox"/> • Conferencing facility <input checked="" type="checkbox"/> • Video multimedia <input checked="" type="checkbox"/> • LCD <input checked="" type="checkbox"/> • Overhead Projector with screens <input checked="" type="checkbox"/> • Interactive boards <input checked="" type="checkbox"/> • Wi-Fi connectivity <input checked="" type="checkbox"/> 	50	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT:	0.75	37.5


Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:


Subject Expert


Subject Expert


Subject Expert


Co-ordinator

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Sector-15C, Dwarka, New Delhi-110078

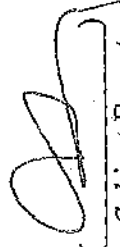





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Parameter II G: Ancillary and Other Essential Facilities: (Max. Marks 150)

Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)	
Physical verification by the committee	Medical / First-Aid facility with Medical Room and availability of Doctors	20	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	1	20	
	Sports and games (indoor / outdoor)	20	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	0.75	15	
	Computer and Internet facility for the faculty members	20	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	0.75	15	
	Facilities for physically handicapped	15	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	0.66	9.9	
	Separate common rooms for boys and girls	15	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	1	15	
	Students canteen	15	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	1	15	
	Availability of Power Backup	10	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	1	10	
	Potable water and water coolers for summer season	15	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	1	15	
	Faculty cubicles	20	(a) Excellent (c) Good ASSESSMENT: (b) Very Good (d) Satisfactory (e) Unsatisfactory	0.75	15	
	Total Marks Awarded Out of 150 Marks					129.9 / 150

Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

Remarks:

 Subject Expert
 Subject Expert
 Subject Expert
 Convener
 Chairman
 Affiliation Branch
 Guru Gobind Singh Indraprastha University
 Sector-16C, Dwarka, New Delhi-110078

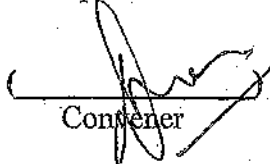
Parameter II H: Framework for Students' Grievance Redressal Mechanism: (Max. Marks 100)

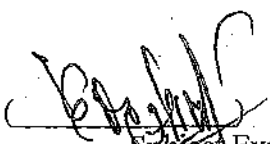
Criteria	Parameters	Max. Marks (a)	Assessment (Choose only one)	Quality Factor (b)	Marks Awarded (axb)
Physical verification by the committee	Availability of Students' Grievance Redressal Committee (SGRC)	10	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether the Grievance Redressal Committee has elected students representative and complies with UGC's Regulations 2012	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	1	15
	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	11.25
	Availability of Psychiatrist, Psychologist and professional students councilors	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	1	15
	Whether the institute has published/notified prominently the details of SGRC on website and admission prospectus	15	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	1	15
	Whether students are satisfied with the effectiveness of the SGRC	10	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether reports of the proceedings of SGRC is sent to the University every semester	10	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Whether the directions of the University w.r.t. redressal of students grievances are complied	10	(a) Excellent (b) Very Good (c) Good (d) Satisfactory (e) Unsatisfactory ASSESSMENT: _____	0.75	7.5
	Total Marks Awarded Out of 100 Marks				

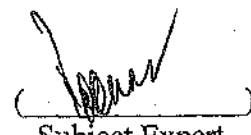
Note: Marks are to be awarded after assessment of quality factors as: for Excellent-1, Very Good-0.75, Good-0.66, Satisfactory-0.50 & Unsatisfactory: 0

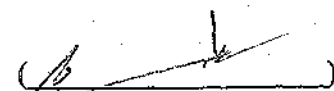
Remarks:


Subject Expert


Contener


Subject Expert
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078


Subject Expert


Chairman

Maximum marks in Part II = 1000

Maximum marks obtain in Part II = 884.9

Percentage of marks in Part II = 88.49

Percentage obtained $\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Total Maximum Marks}} \right\} = \frac{884.9 \times 100}{1000} = 88.49\%$

Part III: Status of Compliance with the terms and conditions of the Academic Audit and NOC for grant of affiliation (JAC/ NOC/ Conditions of Affiliation Order of previous Academic Session) during the previous Academic year (Marks 200)

S. No.	Terms and conditions to be complied with by the Institute	Maximum Marks	Marks Obtained
A	Compliance of observations of last Academic Audit	100	77
B	Compliance of observations of JAC/ NOC/ Conditions of Affiliation Order of previous Academic Session.	100	82
Total Marks Awarded Out of 200 Marks			159

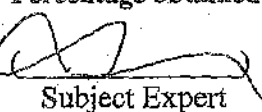
Note: Marks are to be awarded after assessment if all terms and conditions are met 100 otherwise as proportion of the terms and conditions met. Reasons for the award of marks to be recorded in writing:


PS: For award of Category please refer the instructions on first page of the report.

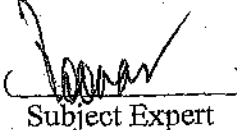
Maximum marks in Part III = 200

Maximum marks obtain in Part III = 159

Percentage of marks in Part III = 79.5%

Percentage obtained

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$\left\{ \frac{(\text{Marks Obtained}) \times 100}{\text{Total Maximum Marks}} \right\}$

Subject Expert


Subject Expert


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Sector-16C, Dwarka, New Delhi-110078


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Total Maximum Marks

$$\left. \begin{array}{l} \\ \\ \\ \end{array} \right\} \frac{159 \times 100}{200} = 79.5\%$$

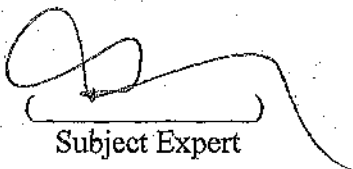
RECOMMENDATION REGARDING CATEGORY

1. Based on the Inspecting Team's finding in respect of Part II and Part III as detailed in the above tables, the Inspecting Team recommends the Institute to be in Category 'A' (Write Category A or Category B or Category C or Category D) keeping in view the benchmarks given in the first page of the format. This recommendations will be valid only if the conditions of Part I are met by the Institute
2. Subjected to the fulfillment/non fulfillment of stated conditions for Cadre Ratio, the institute is

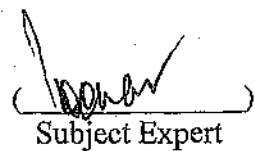
Put In /Not Put

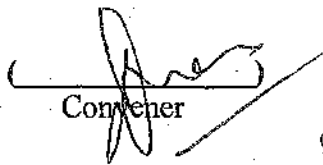
In the Category of "provisional affiliation for the academic year 2022-23".

Date of Visit: 29/3/2022


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4. Justification on the basis of space factor as stipulated by the concerned Statutory Body / University.

S. No.	Programme recommended	Intake Recommended / duration of programme	Space factor (in Sq. Mtrs.)	Space required per programme (in Sq.Mtrs.)
1	BBA	120/3years	4.25	2285 Sqm
2	BBA (2nd shift)	20/3years	4.25	1530 Sqm
3	BA (JMC)	120/3years	4.25	
4	BA (JMC) 2nd shift	--	--	765 Sqm
5	B.Ed	100/2years	15	2000 Sqm
6	B. Com (H)	60/3years	4.25	
7	B.A. (Hons) Eco.	--	--	
8	BCA	30/3years	4.25	
9				
10				
11				
12				6590 Sqm
13				
14				
15				

Total of Space required for all the programme/ intake recommended

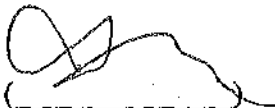
Total covered area for FAR available at the site for conduct of existing/ proposed programmes and their recommended intake (Sq. Mtrs / Acres) 8222 Sqm (2.25 FAR) (including basement)

Total plot area (Sq. Mtrs./Acres) 0.91 Acres = 3679 Sqm (excluding basement)

Note: (i) Programmes/ intake should be recommended subject to the availability of space required.

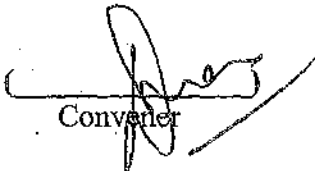
(ii) In case of Institutions which are conducting PGDBM Programme, the total space should be mentioned excluding the area required for PGDBM programme

(iii) While calculating the requirement of space, norms for space mentioned in Policy Guidelines of Govt. of NCT of Delhi conveyed vide letter no. DHE-4(60)/Policy/GGSIPU/2014-15/5890-5904, dated 12.01.2016 & its amendment dated 03.02.2017 and norms of the concerned Statutory Body, if any, have to be referred.


Subject Expert


Subject Expert


Subject Expert


Converter

Affiliation Branch
Guru Gobind Singh Indraprastha University
W-16C, Dwarka, New Delhi-110078


Chairman

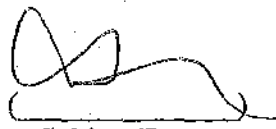
H. Recommendations regarding programmes:

S.N.	Programme(s)	Intake / Duration	Yes - No	If not recommended reasons thereof
1	BBA	120/3years	Yes	Ref: The minutes of
2	BBA (2nd shift)	30/3years	Yes	2nd meeting of scrutiny
3	BA (JMC)	120/3years	Yes	Committee held on
4	BA (JMC) 2nd shift	30/3years	NO	25/02/2022 at 11:20am
5	B.Ed	100/2years	Yes	
6	B. Com (hons)	60/3years	Yes	
7	B.A (hons) Eco.	30/3years	NO	
8	B.A	30/3years	Yes	The request to increase intake in B.A in view of
9				BA sections may be considered separately
10				
11				
12				
13				
14				
15				

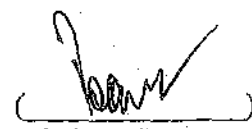
Date of Visit: 29/03/2022

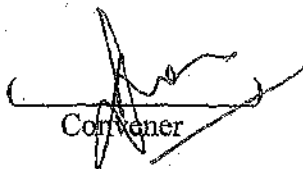
Note:

1. All pages of the report are to be duly signed by all members of the committee, including the Chairman.
2. Any cuttings/ over writings should be avoided; if any such cutting is unavoidable the same may be authenticated only by countersignatures of the Chairman of the Committee.
3. The names in capital letters of all the members of the Committee should be indicated below their respective signatures at the end of Part I and at the last page of the report.
4. The copy of the JAC report may be collected by the Institute after 10 days of date of Inspection.


Subject Expert


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Subject Expert


Convener

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Guru Gobind Singh Indraprastha University
Sector-16C, Dwarika, New Delhi-110078


Chairman

SUMMARY OF MARKS

(1)	(2)	(3)	(4)
Unit	Max. Marks	Applicable (Y/N) If Y, Max. marks as in column (2), if not. Marks Zero	Marks Awarded
Part I	No Marks, but the JAC to verify whether this part is applicable or not. If applicable, the committee to inspect and prepare a report		
Part II			
Parameter II A	100	✓ Y/N Y	100
Parameter II B	200	As per Assessment	200
Parameter II C	100	As per Assessment	100
Parameter II D	200	As per Assessment	156.25
Parameter II E	100	As per Assessment	75
Parameter II F	50	As per Assessment	37.5
Parameter II G	150	As per Assessment	129.9
Parameter II H	100	As per Assessment	86.25
Total of Part II			88.49

Percentage Marks Awarded in Part II = Total of Marks awarded in Column (4) Divided by the

Total of Marks in Column (3) x 100 = _____

Part III	200	Y (200)	
Total of Part III		200	159

Percentage Marks Awarded in Part III = Total of Marks awarded in Column (4) Divided by the

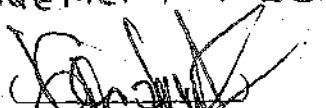
Total of Marks in Column (3) x 100 =


$$\frac{159 \times 100}{200} = 79.5\%$$

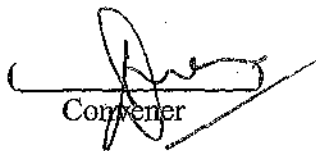
Date of Visit: 29/3/22

Name of the Institute: LINGAYA'S LALITA DEVI INSTITUTE OF
MANAGEMENT & SCIENCES

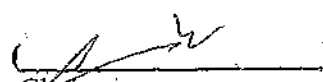

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Convener

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Suggestions made by JAC for Improvement of Institute/permanent (long term) Affiliation, Category(A)- 5 years, Category(B) - 3 years, suggestions for C & D Categories should also be separately made.

Name of the Institute: The Committee observed that the College is following the norms of the IP Unit and is performing well.

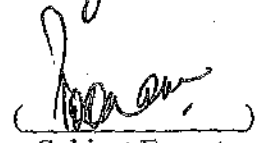
Following are the observations and suggestions.

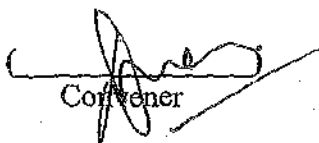
1. The institution needs to observe the govt. policy where ICT equipments should be in 1:1 ratio vis a vis the student. Also the software should be Rajbhasha enabled and the Inst. should make arrangements to purchase legal software required in next Semester before its commencement.
2. More white boards and smart boards may be purchased for the classrooms.
3. ~~More~~ For CPA, more E-Books may be organised and more faculty may be encouraged to publish, although the faculty has been publishing, the base may be widened.
4. The request to increase the intake in BCA in lieu of BA Eco. Hon. may be considered sympathetically.

Date of Visit: 27/3/2022


Subject Expert


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Convener

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078


Chairman

GUIDELINES FOR THE JAC MEMBERS

PART ONE

For calculating the marks to be awarded for Faculty Cadre Ratio (FCR):-

SF = Senior Faculty (Professors + Associate Professors)
JF = Junior Faculty (Assistant Professors)
TS = Teachers Students Ratio as defined by the AICTE / other bodies
S = Number of students per division
N = No. of Divisions approved
D = Duration of the programme
t = Reciprocal of Teachers Students Ratio = $1/TS$
K = Total Teaching Faculty Required as per the Norm = $\frac{S \times N \times D}{t}$
f = Cadre Ratio Factor (CRF) = $\frac{(K - \text{SF actually in position})}{\text{SF actually in position}}$

If the required FCR is 1:2 and the worst FCR acceptable is 1:7, the marks will be awarded as per following formula :-

$$\text{Awarded Marks} = 50 + 10(7-f)$$

(Cap to 100)

However, when the term within the parenthesis (7-f) becomes negative, the marks awarded will be zero. Therefore, an institute having Actual FCR 1:8, then CRF (f) becomes 8, the Marks Awarded will be '0' (Zero).

For more explanation, please see the example on next page.

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Example

For any programme of 03 years duration with one division of 60 students, where Teachers Students Ratio is 1:20

1. Total teaching faculty required $K = (S \times N \times D) / (t) = (60 \times 1 \times 3) / (20) = 9$
2. Here, in Ideal Case, the requirement of SF & JF, CRF and Awarded Marks will be calculated as under:-
 - a) Requirement of SF = $1 \times (K/3) = 1 \times (9/3) = 1 \times 3 = 3$ (if the value is in decimal, the value shall be considered in next whole number)
 - b) Requirement of JF = $2 \times (K/3) = 2 \times (9/3) = 2 \times 3 = 6$ (if the value is in decimal, the value shall be considered in whole number only and value in decimal shall be ignored)
 - c) CRF (f) = $(K - \text{SF actually in position}) / (\text{SF actually in position}) = (9 - 3) / 3 = 6 / 3 = 2$ (the value shall be considered 2, in case it is less than 2)
 - d) Awarded Marks = $50 + 10(7 - f) = 50 + 10(7 - 2) = 50 + 10 \times 5 = 50 + 50 = 100$
3. Suppose, in above case any institute having 1 SF, then
 - a) CRF (f) = $(K - \text{SF actually in position}) / \text{SF actually in position} = (9 - 1) / 1 = 8 / 1 = 8$
 - b) Awarded Marks will be $50 + 10(7 - f) = 50 + 10(7 - 8)$. As parenthesis (7-f) is -1, hence, the marks awarded will be '0'.

PART TWO

FOR CALCULATING THE MARKS TO BE AWARDED FOR TEACHERS STUDENTS (TS) RATIO

Case One

(For BBA, BCA, B.A.-Economics, B.A.-English, B.Sc-Yoga Science, B.Com, BJMC, B.Tech, BHMCT, MCA & MBA)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:25

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(25-t)$$

(Cap to 100)

Where the t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:20, $t=20$,
and the Awarded marks = $50 + 10(25-20) = 50 + 50 = 100$

For an institute having Actual TS Ratio 1:21, $t=21$,
and the Awarded marks = $50 + 10(25-21) = 50 + 40 = 90$, and so on

However, the moment the term within the parenthesis $(25-t)$ becomes negative, the marks awarded will be zero, for example, for an institute having Actual TS ratio 1:26, $t=26$, the Marks Awarded WILL BE ZERO

Case Two

(For B.Arch & B.Plan)

Where the Required TS ratio is 1:16, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 12.50(20-t)$$

(Cap to 100)

Where t = Reciprocal of Teachers Students Ratio.

For example, for an institute having Actual TS ratio 1:16, $t=16$,
and the Awarded marks = $50 + 12.50(20-16) = 50 + 50 = 100$

For an institute having actual TS ratio 1:17, then $t=17$,
and the Awarded marks = $50 + 12.50(20-17) = 50 + 37.50 = 87.50$ and so on

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis $(20-t)$ becomes negative and the Marks Awarded WILL BE ZERO, as explained earlier.

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Case Three

(For B.Pharm, M.A.-Criminology, M.Sc-Forensic Science, MAHM & MCPHM)

Where the Required TS ratio is 1:15, the worst TS ratio acceptable will be 1:20

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 10(20-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:20 i.e. $t=21$, the term within parenthesis (20-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Four

(For M.Tech & MHMCT)

Where the Required TS ratio is 1:12, the worst TS ratio acceptable will be 1:15

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 16.67(15-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:15 i.e. $t=16$, the term within parenthesis (15-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Case Five

(For B.Sc.-Nursing & M.Sc.-Nursing)

Where the Required TS ratio is 1:10, the worst TS ratio acceptable will be 1:12

And the Awarded Marks will be as per the formula given below:

$$\text{Awarded Marks for TS ratio} = 50 + 25(12-t)$$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:12 i.e. $t=13$, the term within parenthesis (12-t) becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

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Case Six

(Only for Law Programmes)

Where the Required TS ratio is 1:20, the worst TS ratio acceptable will be 1:40

And the Awarded Marks will be as per the formula given below:

Awarded Marks for TS ratio = $50+2.5(40-t)$

(Cap to 100)

But for an institute having Actual TS ratio beyond 1:40 i.e. $t=41$, the term within parenthesis $(40-t)$ becomes negative and the Marks Awarded **WILL BE ZERO**, as explained earlier.

Calculations for Case 3, 4, 5 & 6 are self-explanatory on the pattern stated for Case One & Two

Any institute not obtaining at least 75% for 'A' Category and 65 % for 'B' Category in Part III shall be placed in the immediate succeeding category.

VERY IMPORTANT NOTE:

The above calculation has been done keeping in view the requirement of Teachers for the complete duration of the course. However, in cases where new programme has been started or to be started or for programmes where atleast one batch of students has not passed out, the requirement of teachers shall be calculated proportionately.

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