



Luminosity Solutions Private Limited

LSPL/AL/017/2020/UNIT 1

Date- 28-02-2020

To

Ms. FEBA VARGHESE,

Subject: - Offer cum appointment for the post of Executive - Content Writer

Dear Feba Varghese,

Reference your application and consequent discussion for employment, we are pleased to offer you to join on or before 2nd March 2020 as Executive - Content Writer in our organization. As per our discussion your salary of Rs. 10000/- (Rupees Ten Thousand Only) per month. The management reserve the right to bifurcate the salary merging or bifurcating with any other allowance / allowances. The terms and conditions of services will be as follows:

1. In the first instance you will be on probation period of three months from the date of your joining, where after the probation period may be either extended at the discretion of the management or may be dispensed with either earlier or on completion or thereafter till confirmation. Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation.
2. Your place of posting will, at present, be at Head Office – Ashram, New Delhi. You are liable to be transferred at another branch, shift, post of or place or to sister concern whether existence or which may come into existence hereafter. When required to work in the sister concern during normal working hours, no additional payment will be made for such work. It will be your responsibility to make arrangements, if any. Also the management can shift the place/ places of working anywhere in India and in that event you will have to make compliance for the working at the new place of work and your salary and other benefits will remain as per rules. Also the management can shift the premises anywhere in India and you will report for the work at the shifted place. On transfer, you will be paid wages as per the rules.

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