

**NATIONAL HUMAN RIGHTS COMMISSION**  
**PROFORMA FOR TRAINING IN HUMAN RIGHTS**

1. **Name of the Institution/Organisation:-** Lingaya's Lalita Devi Institute of Management & Sciences, Mandi Road, Mandi, New Delhi- 110047

2. **Credibility/Status of the Institute/Organisation**  
**NAAC Status of University/College (including latest one):-**

- LLDIMS is the affiliated institute of Guru Gobind Singh Indraprastha University, Running Programmes- BAJMC, BBA, B.Com & B.Ed. at Under-graduate levels
- LLDIMS is recognized by UGC NAAC by 'A' Grade Institution category.
- LLDIMS is also recognized by UGC under '2f' category.
- LLDIMS is the institution run "Gadde Charitable Educational Trust" which runs also other colleges under Lingaya's Group of Institutions.

3. **Theme of the Training Programme :-**

- Programme 1- "Basic Human Rights Training Programme on Women and Child Rights" ( on 25<sup>th</sup> February 2019)

4. **Proposed date :-** 25<sup>th</sup> February 2019

5. **Venue :** Auditorium Hall, LLDIMS, Mandi Road, Mandi, New Delhi- 110047

6. **Address of the Institute/Organisation:** Mandi Road, Mandi Village, Chhattarpur, New Delhi- 110047

a. Telephone No/Mobile : 011- 26651112/3

b. Fax No: 011- 26651050

c. Email : [director.ldims@gmail.com](mailto:director.ldims@gmail.com)

d. Website: [www.lldims.org.in](http://www.lldims.org.in)

e. Any other information : Nearest Metro Station is Chhattarpur, New Delhi

7. **Broad aims and objectives of the Institution/Organisation:-**

LLDIMS is dedicated to improve the socio-economic standards of the society by working for human welfare through education. Its aims are

**DIRECTOR**  
**LINGAYA'S LALITA DEVI INSTITUTE**  
**OF MANAGEMENT & SCIENCES**  
**MANDI ROAD, MANDI**  
**NEW DELHI-110047**

**DIRECTOR**  
**LINGAYA'S LALITA DEVI INSTITUTE**



developing spiritual and moral culture for the uplifting the sections of the society.

8. **Aims, objective and methodology of the proposed training programme:** - One day Basic awareness programme on Women and Child Rights focusing upon spreading awareness and create sensitivity with greater focus on students about these human rights protection and awareness in the context of women and children.

9. **Impact of the training programme:**

- a. **Short term** -One day Seminar is to sensitize the students about women and children's difficulties and their rights in the legal framework.
- b. **Long term** - To arouse social consciousness among citizens through students and other civic groups on their role and responsibilities to promote and safeguard various kinds of human rights so that social fabrics of our country, India, should be tightened and maintained.

10. **Name and designation of the Convener for the training programme-**Dr. Ajitabh, HoD, JMC department, LLDIMS

11. **Name and designation of the office bearer authorized to receive financial assistance from NHRC (the cheque/draft will be sent in this name indicated)-** Dr. K.K. Garg, Director of LLDIMS; The Financial Assistance from NHRC to be received in favour of "Lingaya's Lalita Devi Institute of Management & Sciences".

12. **Resource persons identified for the training programme:** - 1. Priyank Kanoongo, Member, National Commission for Protection of Child Rights, as external resource person; 2. Mr. Sumit Singh, Director, Lok Sabha TV; 3. Ms. Shweta Singh, Assistant Professor, IP University 4. Dr. Kumar Kaustubha, Sr. Producer, TV Today Group.

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES



13. **Number of participants:-** approximately 100 participants (Target Groups- Students and Academicians)
14. **Reading/training materials to be given to the participants:-** The Material will be Brochures, NHRC's Newsletters, Writing Pads, Pen & Pencils, Rubber and Other materials provided by NHRC.
15. **Broad details of the total estimated expenditure** (*See norms as per NHRC Training Guidelines*) -Separate Sheet attached for the total estimated expenditure and proposed budget.
16. **Institution/Organisation share in financial terms in the proposed training programme-** As per NHRC norms, for this training program LLDIMS will share the financial incurs (attached in separate sheet);  
Apart from this, in this programme, theme based video films produced by LLDIMS will be showcased.
17. **Financial Assistance required from NHRC:-**Maximum Limits of financial assistance prescribed in NHRC norms for one day Human rights training programme- Rs. 50,000 (Rs. Fifty Thousand) or as applicable per norms.
18. **Source(s) other than NHRC from whom assistance for the proposed training programme is sought and extend thereof.** (*Note: the Institution/Organisation shall not accept assistance for the same training programme from sources other than NHRC, except with the consent of the NHRC for which details justification should be provided in this column:*)

DIRECTOR: N/A  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

*[Signature]*  
DIRECTOR



19. Any previous training programme conducted in partnership and financial assistance from UN Organisation, Govt of India/State Govt/Autonomous body, any other reputed agency:-
- (a) Ministry of Small, Micro and Medium Enterprises (MSME) sponsored Entrepreneur Development Programs at the Institute for 30 days.
  - (b) Bar-coding workshop by MSME.
  - (c) MDP on Expert Management (5 days programs by MSME)
  - (d) GGSIP University funded two days National conference held at LLDIMS in October, 2015
20. Any similar proposal submitted to any other organization for financial assistance and, if so, whether any assistance has been received/expected to receive:- Not any
21. Previous programme (s) conducted in collaboration with the NHRC or SHRC :-
- (a) LLDIMS conducted "One day Basic Training Programme on Human Rights" in collaboration with NHRC on 16 November, 2018;
  - (b) LLDIMS conducted "One day Basic Awareness Training program about Human rights Awareness" in collaboration with NHRC on 28 March, 2018;
  - (c) LLDIMS conducted "One day Basic Awareness Training program about Human rights Awareness" in collaboration with NHRC on 6 October, 2017;
  - (d) LLDIMS conducted "One day Basic Awareness Training program about Human rights Awareness" in collaboration with NHRC on 23 March, 2017;
  - (e) LLDIMS conducted "One day Basic Awareness Training program about Human rights Awareness" in collaboration with NHRC on 21 February and 22 February, 2016;
  - (f) LLDIMS conducted "One day basic awareness training program about Human Rights awareness funded by NHRC on January, 2014;
  - (g) LLDIMS conducted "One Day basic awareness training program about Human rights awareness" funded by NHRC on November 2013.

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

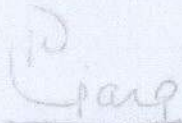
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES



## UNDERTAKING

1. We undertake to submit to the Commission a detailed report of the Training programme along with a certified statement of account of total expenditure incurred and also the utilisation certificate of assistance received from the NHRC, within a month of organizing the training programme.
2. We undertake to refund the amount of financial grant if for whatever reason the training programme fails to be held on the stipulated date within one month of such date. In case the programme is deferred due to some unforeseen reason, consent of the Commission should be obtained for conducting it in a later date.
3. We undertake that the facilities provided by the Institution/Organisation and funded by assistance from the Commission shall be made available to the participants free of charge i.e. no contribution or fees shall be charged from the beneficiaries.
4. We undertake that no assistance will be utilised for any asset/assets of the Institution/Organisation.
5. We undertake that the funds shall not be used for any political or religious propaganda.
6. We undertake to meet the additional expenditure out of our own resources in the event of the expenditure exceeding the estimated expenditure initially indicated to the NHRC. If however, the entire funds provided by the NHRC are not utilized, the unutilized amount shall be refunded to the Commission within a month after conducting the training programme.
7. We undertake that the funds shall be spent exclusively for the purpose for which they are released.

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE



CERTIFICATE

We certify that the information given above is correct and any suppression of facts, mis-statement or false information furnished will, besides such other actions as may be deemed appropriate, render the institution:


- a) liable to refund the assistance already sanctioned;
- b) make it ineligible for further assistance.
- c) The organization is not black listed by any agencies.

Also certified that the Institution/Organisation has not been involved in any kind of litigation debarring it from receiving outside assistance. It is undertaken that the Intuition /Organisation will abide by the conditions stipulated in Sl Nos 1 to 7 above. We understand further that the decision of the Commission as regard eligibility and quantum of assistance shall be final.

Signature(s) and seal of authorized Officer bearer(s) of the  
Institution/Organisation.

Dated: 31 January 2019

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI  
(Dr. K.K.Garg, Director, LLDIMS)



Annexure V

Proposed Budget for one day Basic Training Programme  
on Human Rights For University/Colleges

No. of Participants- Around 100

No. of Days- 1

Theme for Training Programme proposed on 25th February 2019:- Human Rights Awareness Seminar on Women and Child Rights.

Sl. No.	Items of Expenditure	Total Expenditure (in Rupees)
1	Meals & Tea Charge @ Rs. 300 per participants	30,000
2	Honorarium for 4 Resource Persons @ Rs.1000 per Resource person for taking session of One and half hours.	4,000
3	T.A. for 4 resource persons @750 per resource person	3,000
4	Training Related Expenses including training kits and brochures @100/- per participant	10,000
5	Venue/ Hall Charges for one day	5,000
6	Miscellaneous & Contingencies (conveyance and buses charges)	8,000
	Total expenditures	60,000
	Contribution of the Institution/ Organization- LLDIMS New Delhi	10,000
	Grants to be Accorded by NHRC, New Delhi	50,000

\*Financial contribution by Concerned Institution apart from Contribution in terms of Logistics, Staff and other Support.

\*\* Maximum budget allowed would be Rs.50,000 for one day basic training program and for two one day training programs- 2x Rs.50,000= Rs.1,00,000.

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCE  
MANDI ROAD, MANDI  
NEW DELHI-110047

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCE  
MANDI ROAD, MANDI



Lingaya's Lalita Devi Institute of Management & Sciences  
*Organizes*

One Day Training Program on Women and Child Rights Awareness

*Sponsored by*

National Human Rights Commission, New Delhi

*On*

Date:- 25 February 2019 (Monday)

Venue:- LLDIMS Auditorium

**Programme Schedule**

- 9.30 a.m. to 10.00 a.m. : Registration
- SESSION I Introduction to Human Rights**
- 10 a.m. to 11.30 a.m. : Constitutional Provisions, Universal Declaration on Human Rights 1948, International Covenants regarding Human Rights
- 11.30 a.m. to 11.45 a.m. : Tea Break
- SESSION II Human Rights Institutions in India**
- 11.45 a.m. to 01.15 p.m. : Protection of Human Rights Act, 1993  
Composition and Functioning on NHRC/SHRCs,  
Other National/State Commissions
- 01.15 p.m. to 01.45 p.m. : Lunch Break
- SESSION- III Rights of Women and Children**
- 01.45 p.m. to 03.15 p.m. : UN convention on the Elimination of All Forms of  
Discrimination against Women, 1979, and its optional  
protocols  
UN Convention on the Rights of the Child, 1989, and its  
protocols
- 03.15 p.m. to 03.30 p.m. : Tea Break
- SESSION- IV Rights of other vulnerable groups**
- 03.30 p.m. to 05.30 p.m. : Bonded Labour Issues and Bonded Labour System Act, 1976  
Child Labour issues and Act, 1986  
SC/ST issues, Act 1989,  
Civil Liberties Act, 1988 & The Forest Rights Act, 2006

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES



1. CUSTOMER'S NAME
2. PARTICULARS OF BANK ACCOUNT
  - A. BANK NAME
  - B. BRANCH NAME
  - Address
  - Telephone No. (Resi).
- C. 9- DIGIT CODE NUMBER OF THE BANK & BRANCH  
(Appearing on the MICR cheque issued by The Bank)
- D. ACCOUNT NUMBER  
(As appearing on the Cheque Book)
- E. IFS Code
- F. ACCOUNT TYPE  
(S.B.Account/Current Account or Cash Credit with Code 10/11/13)
- G. LEDGER NO. LEDGER FOLIO NO.

LINGAYA'S LALITA DEVI  
INSTITUTE OF MANAGEMENT & SCIENCE  
ICICI BANK LTD.  
GURGAON PARAS TRADE CENTRE

110229234

244505000159

ICIC 0002445

CURRENT ACCOUNT

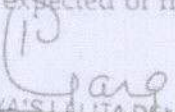
(In lieu of the Bank certificate to be obtained as under, please attach a blank cancelled cheque or a photocopy of a cheque for verification of the above particulars)

3. DATE OF EFFECT

I hereby declare that the particular given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the schemes.

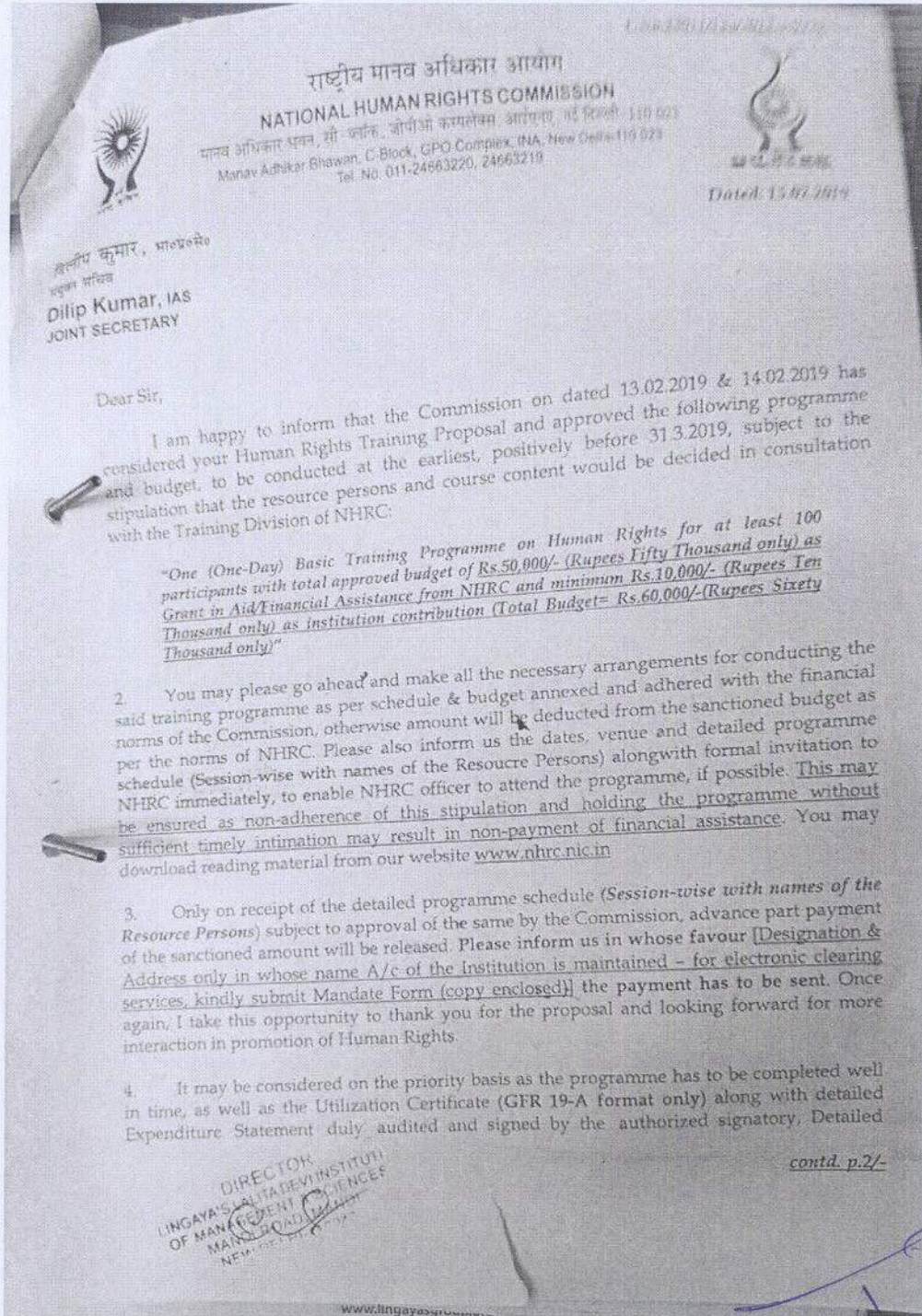
--Date:--

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCE  
MANDI ROAD, MANDI  
NEW DELHI-110047

  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCE  
8 MANDI ROAD, MANDI  
NEW DELHI-110047  
Mobile No. 9560687688







DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



F.No 23011A/1/2018-19774  
National Human Rights Commission  
New Delhi

Dated: 25.02.2019

**ORDER**

Sanction of the Competent Authority is hereby conveyed for the release of an advance part-payment of Rs.25,000/- (Rupees Twenty Five Thousand only) out of the sanctioned budget of Rs.50,000/- (Rupees Fifty Thousand only) by the Commission on dated 13.02.2019 & 14.02.2019 to Lingaya's Lalita Devi Institute of Management Science, Mandi, New Delhi for organizing NHRC sponsored One (one-day) Basic Training Programme on Human Rights on 12.3.2019.

2. The expenditure will be met out of the grants-in-aids of the Commission for the Financial Year 2018-2019 and is debitible to the Budget Head of B.11.2: Training.

  
Under Secretary (Estt.)

DDO, NHRC- Payment may please be released through ECS in the favour of "Lingaya's Lalita Devi Institute of Management & Sciences" with following details:

- |                |   |
|----------------|---|
| 1. Bank Name   | : ICICI Bank Ltd.                       |
| 2. Branch Name | : Paras Trade Centre, Gurugram, Haryana |
| 3. Account No. | : 244505000159                          |
| 4. IFS Code    | : ICIC0002445                           |

Copy to :-

1. Office Copy.
2. Master Sanction File. (Trg. Division).

3. The Director,  
Lingaya's Lalita Devi Institute of  
Management & Sciences,  
Mandi, Mandi Road,  
New Delhi- 110047

The receipt of the amount may kindly be acknowledged. It may also be noted that the Utilization Certificate (GFR 19-A format only) along with Detailed Statement of Accounts/ Expenditure duly signed and audited by an Authorized Accounts Signatory, Detailed Programme Report, List of Participants/ Resource Persons, Vouchers in original, Photographs and Videography (Mandatory) of the training programme must be forwarded to the NHRC immediately on completion of the programme for settlement of Accounts. Kindly ensure that all the participants may take the 'Human Rights Pledge' during the Training Programme (link is available on the front page of NHRC website i.e. 'nhrc.nic.in') and submit a list of the same for our record.

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



NAAC Accredited "A" Grade Institute & Approved U/s 2(f) of UGC Act 1956

**Lingaya's Lalita Devi Institute of Management & Sciences**  
 (Approved & Affiliated to GGSIP University & Govt. of NCT of Delhi)

GER 19-A  
 (See Rule 212(1))  
 Form of Utilization Certificate

S.No.	Letter No. and Date	Amount (Rs.)
1	F.No.23011/135/2018-19/Trg Dated 25.02.2019	25,000/-
2		25,000/- (Balance)
Total Amount		50,000/-

Certified that out of Rs. 50,000/- of Grants-in-aid sanctioned during the years 2018-19 in favour of Lingaya's Lalita Devi Institute of Management & Sciences under this Ministry/Department letter no. given in the margin and Rs. NIL on account of unspent balance of the previous years a sum of Rs.66,800/- has been utilized for the purpose of One Day Training Programme on Human Rights for which it was sanctioned and that the balance of Rs. NIL remaining unutilized at the end of the year has been surrendered to Government (Vide No. NIL dated NIL) will be adjusted towards the grants-in-aid payable during the next year NIL.

I, Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

1. Vouchers-13, Bills-4
2. Books of Accounts in Tally
3. Cash and Bank Books

Signature: \_\_\_\_\_  
 Designation: DIRECTOR  
 LINGAYA'S LALITA DEVI INSTITUTE  
 OF MANAGEMENT & SCIENCES  
 MANDI ROAD, MANDI  
 NEW DELHI-110047

Date: \_\_\_\_\_

FRN 0298375  
 Fardabad  
 Chartered Accountant

no 536056

Campus: 847-848, Mandi Road, Mandi, Near Chattarpur Metro Station, New Delhi-110047. Ph : (011) 26651112-3, 9811089907  
 Email: [director.ldims@gmail.com](mailto:director.ldims@gmail.com) | Website: [www.ldims.org.in](http://www.ldims.org.in)  
 Head Office : P-2, Bb. No. 30, Saiduljaab, Near Saket Metro Station, N.B. Road, New Delhi-110030 | Ph: 011-46719000  
[www.lingayasgroup.org](http://www.lingayasgroup.org)  
 "Par Excellence With Human Touch"

DIRECTOR  
 LINGAYA'S LALITA DEVI INSTITUTE  
 OF MANAGEMENT & SCIENCES  
 MANDI ROAD, MANDI  
 NEW DELHI-110047



**NATIONAL HUMAN RIGHTS COMMISSION**  
Sponsored One Day Training Program on  
Basic Human Rights Awareness

Date: 22.03.2019

**Statement of Expenditure**

The following expenditure has been incurred for organizing the one day training program on 12<sup>th</sup> March 2019.

The details are as following and original bills enclosed:-

Details of Expenditure	Amount Incurred (Rs.)
Training kits charges for Participants-books no.01 Bill No. 42, of M/S. Sunil Ogha Badarpur New Delhi	10,000.00
Honorarium & T.A. Paid Resource Persons 1. Dr. Sushant Kumar Mishra 2. Prof. Sweta Singh 3. Mr. Rahul Kashyap 4. Ms. Geeta Arora	11,000.00
Vouchers attached-08 Cost for Chairs and Decoration -Voucher and bill no.137 for Raj Nandini Catering Services Mehrauli New Delhi	09,500.00
Cost of Refreshment/Lunch for participants Bill no.134 for Raj Nandini Catering Services Mehrauli New Delhi	30,000.00
Bus Travel charges Bill No.110 of Bittoo	6,300
Tour and travels, Devli, New Delhi	66,800.00
Total Expenditure	16,800.00
Contribution of Institution LLDIMS for Training program	50,000.00
Amount Sponsored by NHRC	25,000.00
Advance pain by NHRC	25,000.00
Balance Payable by NHRC	




586056

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047




**Directorate of Students' Welfare**  
**Guru Gobind Singh Indraprastha University**  
 Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>

**SEMINAR GRANT**

**"PART-A"**

**APPLICATION FORM**

1. Name of the University School of Studies/Institution: Lingaya's Lalita Devi Institute of Management and Sciences, Mandi Road, Mandi, New Delhi - 110047

2. Address of the University School of Studies/Institution: Lingaya's Lalita Devi Institute of Management and Sciences, Mandi Road, Mandi village, Chhatrapur, New Delhi - 110047

3. Title of the Seminar / Symposium / Conference / Workshop: Research Methodology and Data Analysis using SPSS

4. Dates of Seminar/Conference: From 13 June 2019 to 15 June 2019. Total Duration: 3 (Three) Days

5. Venue of the Seminar/Conference: Seminar Hall, Lingaya's Lalita Devi Institute of Management and Sciences, Mandi Road, New Delhi - 110047

6. No. of participants expected to attend the conference: around 80-100

7. Theme of conference: WORKSHOP Research Methodology & Data Analysis using SPSS.

8. Nature of Seminar (please ✓)

State	National	International
	✓	

9. If international, whether clearance from Government of India has been obtained: YES/NO

10. Name and address of Collaborating Agencies: Professional bodies/National agencies / Registered Societies etc.

11. Details of proposed Event: Duration - 3 days - 13 June 2019, 14 June 2019, 15 June 2019

12. Objectives and importance of the event

13. Topics to be Discussed

14. Forum/Inventor

15. Details of proposed activity

} Separate sheet for these is attached with this application.

  
**DIRECTOR**  
**LINGAYA'S LALITA DEVI INSTITUTE**  
**OF MANAGEMENT & SCIENCES**  
**MANDI ROAD, MANDI**  
**NEW DELHI-110047**



**"PART B"  
INSTITUTION PROFILE**

Name of the University/School of Studies/Institution: Lingaya's Lalita Devi Institute of Management and Sciences, Mandi Road, Mandi, New Delhi - 110047  
 Type of Institution: Private And Self financing

Govt.	Govt-aided	Aided	Self-financing <input checked="" type="checkbox"/>	Others
-------	------------	-------	--	--------

Address of the Institution: LDIMS, Mandi Road, Mandi village, Chattarpur, Near Chattarpur, Metro Station, New Delhi - 110047  
 Telephone No. 011-26651112, 26651113 Fax No. 011-26651050  
 E-mail: Director.LDIMS@gmail.com choose www.ldims.org.in  
 Full time Faculty positions in the Institution: (Numbers only)

Dept.	Professor	Associate Professor	Assistant Professor
B.ed	01	04	11
BBA + B.com	04	05	18
BALIMS	-	02	16
Total			

Faculty student ratio: 1:20

Details of the grant received from GGSIP UNIVERSITY under the scheme during last five years:

Name of the Seminar/Conference	Amount	Year
<u>Confekary Building for Excellence, Innovation and Social change</u>	<u>1 Lakh</u>	<u>2015</u>
Total		

Whether the Institution is having any pending court cases against GGSIP UNIVERSITY? (Y/N)  
 If yes, give details: No

W.P. No./Case No.	Details

(Name & Signature of the Dean of UG/Director /Principal of Institution with Seal)

P. Singh  
 Dr. K. K. Singh  
 DIRECTOR  
 LINGAYA'S LALITA DEVI INSTITUTE  
 OF MANAGEMENT & SCIENCES  
 MANDI ROAD, MANDI  
 NEW DELHI-110047

DIRECTOR  
 LINGAYA'S LALITA DEVI INSTITUTE  
 OF MANAGEMENT & SCIENCES  
 MANDI ROAD, MANDI  
 NEW DELHI-110047



13. Whether any event for the last 3 years was organized by the University School of Studies /Institution?  
(Yes/No) **Yes**

(i) If yes, whether any financial assistance was received from the GGSP University for the above mentioned event, give the date. **Yes, Separate sheet is attached for this. F.No 3(157)/GHSIPU/DSW/2015/1347, dated - 31-07-2016**  
(ii) If U.C has been submitted for the same Yes/No

14. a) Details of Expenditure:

Head	Anticipated Expenditure (In rupees)	Assistance required From GGSP UNIVERSITY (In Rupees)
Pre-conference Expenditure	10,000/-	N.A.
Cost of Materials	30,000/-	25,000/-
Stationery	25,000/-	20,000/-
Professional Assistance	10,000/-	5,000/-
Publication of Proceedings <b>Book/Hand</b>	25,000/-	15,000/-
Any other items <b>T.D.A. charges, 3%</b>	60,000/-	40,000/-
<b>Total</b>	<b>1,60,000/- + 60,000/- = 2,20,000/-</b>	<b>1,00,000/-</b>
<b>Help/Grants</b>	<b>80,000/-</b>	<b>45,000/-</b>

b) Assistance / facilities provided by the parent organization (Cost Centre)

c) Details of assets received from Agencies/Organization other than GGSP UNIVERSITY for the proposed activity (Please enclose copy of approval letters)

15. Technical and professional programme of the seminar (Please attach the conference announcement brochure). **Brochure for this is attached**

16. Name of the authority responsible for submitting the audited statement of accounts for the present grant, if sanctioned. **Dr. Krishan Kumar Singh, Director, LDIMS, Delhi-110047**

17. Recommendation of the competent authority of the institution / Head of the institution. **Separate sheet of letter is attached**

18. Details of total grant received from other organizations for the conduct of the event

Sl. No.	Name of Agency	Grant Received (In figures)	(In words)

19. Total proposed expenditure required from the GGSP University (in figures) **Rs. 1,50,000/-**  
(in words) **One lakh fifty thousand only**

Name & Signature of the Convener  
**D. K. K. Singh**

Name & Signature of the Dean / U.S.S./Director /Principal of Institution with Seal  
**Dr. K. K. Singh**  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

**DIRECTOR**  
**LINGAYA'S LALITA DEVI INSTITUTE**  
**OF MANAGEMENT & SCIENCES**  
**MANDI ROAD, MANDI**  
**NEW DELHI-110047**



## ABOUT LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT & SCIENCES

Established in 2005, Lingaya's Lalita Devi Institute of Management & Sciences (LLDIMS) is an 'A' Grade National Assessment and Accreditation Council (NAAC) accredited institute. Recognised under 2(f) of UGC, it is affiliated to Guru Gobind Singh Indraprastha University, New Delhi, and approved by the Govt. of NCT of Delhi. LLDIMS is ISO 9001-2015 certified institute and has received consistent top ratings. It was ranked 3rd in Delhi NCR and 38th in all over India by India Today in 2018.

Under the aegis of Lingaya's Group of Institutions, LLDIMS aims at matching its standards with the top most professional colleges of the country. We are committed to provide first level professional cadres in various specialized fields like management, media, education, commerce among others. The institution truly believes in developing analytical ability, critical valuation, creating things and moral values in our students.

## Overview

Research methodology is a structured framework of conducting research in order to address various issues and to solve problems in a scientific and rational manner. For this, quantitative as well as qualitative data analysis using contemporary statistical techniques for conducting research for better decision making is an absolute necessity. Three Days workshop is primarily targeted at Faculty, Research Scholars and other Professionals who are engaged in research. It will also be very useful for those teachers who are teaching Research Methodology.

## Objectives

This workshop is serving the objective of imparting basic understanding of research methods and their wise uses with the hands on practice on SPSS. This would give the participants with a clear understanding of research methods and their uses when confronted with research problems.

## WORKSHOP ORGANIZING COMMITTEE

### Chief Patrons:

- Dr. Picheswar Gadde - Chairman, LLDIMS
- Mrs. Sunita Gadde - Secretary, LLDIMS

### Advisory Committee:

- Ms. Amita Kumar - Advisor, LLDIMS
- Dr. Pranav Mishra - Add. Director, LLDIMS

### Convener:

- Prof. (Dr.) K K Garg - Director, LLDIMS

### Co-Conveners:

- Dr. Mala Dixit - HoD, Education
- Dr. Ajiabhi - HoD, Journalism & Mass Communication

### Coordinators:

- Dr. Manju Sharma - Associate Professor
- Dr. Ashish Dubey - Associate Professor
- Mrs. Yamini Khullar - Assistant Professor
- Mr. Barun Kumar - Assistant Professor

### For any queries contact:

- Dr. Shikha Gupta - Commerce - 7982498694
- Dr. Ankita Nagpal - Management - 8800464400
- Ms. Sheweta Gaur - Journalism - 9958912368
- Ms. Arooshi Thakur - Education - 9717002960

All correspondence should be done at  
[workshoplldims2019@gmail.com](mailto:workshoplldims2019@gmail.com)

Lingaya's Lalita Devi Institute of Management & Sciences  
(NAAC Accredited 'A' Grade Institute)  
Affiliated to GGSIP University & Approved U/s 2(f) of UGC Act 1956  
Recognized by Govt. of NCT, Delhi and NCTE  
ISO 9001:2015 Certified  
Ph: 011-26651112-3, Fax: 011-26651050  
Email: [director.lldims@gmail.com](mailto:director.lldims@gmail.com)  
Website: [www.lldims.org.in](http://www.lldims.org.in)



LINGAYA'S  
LLDIMS  
Choose to know

## Organizes

## Three Days National Workshop

on

RESEARCH METHODOLOGY & DATA ANALYSIS USING SPSS

06th - 08th June, 2019

Venue: Semina Hall, LLDIMS



DIRECTOR  
LINGAYA'S LALITA DEVI  
INSTITUTE OF MANAGEMENT & SCIENCES  
NEW DELHI



## Following are the key learning objectives:

- Understanding the premise to Research Problem formulation.
- To teach theory and application oriented concepts on statistics and data analysis
- To understand the significance of statistical software in data management and analysis while doing research
- To develop a better understanding of SPSS, its basics and advanced applications in data analysis, and equip the participants with skills to use

## Expected Outcome

- Acquired knowledge on statistics basics and advanced application among faculty members, research scholars and other participants
- Participants will be equipped in SPSS concepts and techniques, and skilled in SPSS package use
- The participants will be able to perform research design, data collection, analysis and management efficiently using SPSS

## Resource Persons

The course content will be delivered from a pool of experts on the subject from reputed academic institutes i.e. GGSIPU, Central universities, State

## Key Highlights

- Hands on training sessions on data handling, analyzing and delivering preliminary results.
- Sessions with SPSS
- Practice session with model exercises.
- Discussion on the underlying assumptions of the statistical tools.
- Discussion on the interpretations of

## For Whom

- Academicians
- Research Scholars
- Research Professionals in Industry

The total numbers of external participants shall be around 80 to 100.

★ There will be no registration fee.



DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



**Lingaya's Lalita Devi Institute of Management & Sciences**

(NAAC Accredited 'A' Grade Institute)

Affiliated to GGSIP University & Approved U/s of UGC Act 1956

Recognized by Govt. of NCT, Delhi and NCTE

ISO 9001: 2015 Certified

Ph.011-2665112-3, Fax: 011-26651050

Email: [director.ldims@gmail.com](mailto:director.ldims@gmail.com)

Website: [www.lldims.org.in](http://www.lldims.org.in)

**Report of National Seminar on "Research methodology and data analysis using SPSS"**

**Dated – 06th June – 8th June, 2019**

**Venue : Seminar Hall , LLDIMS**

**Chief Quest – Prof .Sanjiv Mittal (Director Academics)**

On dated 17th October 2022 Prof. Sanjiv Mittal inaugural the national Seminar. He guided the faculty and students about the research methodology and motivate the academicians to do more research with the help of new technology and software. Dr. K.K. Garg director of LLDIMS, Dr. Pranav Mishra Additional director of LLDIMS and Ms. Amita Kumar Advisor of LLDIMS and Keynote speaker Dr. Prabhat Mittal also Present at the time of inaugural session. The Workshop held according to the scheduled plan. Dr. Prabhat Mittal talked about the research Process and types of research. On second day of the workshop Dr. P.K. Aggarwal discussed on Pathway to Statistical Analysis (Choosing Appropriate Statistical Techniques) Dr. Sangeet Sharma taught the concept of hypothesis testing, parametric test and non-parametric test.

**DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047**



Day	Session	Time	Topics
Day 1 (06/06/2019)	I	10:00 – 11:30	Introduction to Research Process
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Types of Research, Data and Variables (DV, IDV, Moderator, Mediator)
		01:15 – 2:00	Lunch
	III	2:00 – 3:30	Formulation of Objectives, Hypothesis and Model formulation, Importance of Control Variable
		3:30 – 3:45	Tea
Day 2 (07/06/2019)	IV	3:45 – 5:00	Concept of Measurement: Metric & Non-Metric
	I	10:00 – 11:30	Pathway to Statistical Analysis (Choosing Appropriate Statistical Techniques)
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Concept of Hypothesis Testing: Story of Difference
		01:15 – 2:00	Lunch
	III	2:00 – 3:30	Concept of Hypothesis Testing: Story of Pattern
Day 3 (08/06/2019)		3:30 – 3:45	Tea
	IV	3:45 – 5:00	Introduction to Parametric & Non-parametric tests
	I	10:00 – 11:30	Introduction to SPSS, Data Entry, Data Cleaning Operations
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Bi-Variate Analysis: Hypothesis Testing
		01:15 – 2:00	Lunch
III	2:00 – 3:30	Hypothesis Testing (Parametric Test- t, F, z)	
	3:30 – 3:45	Tea	
IV	3:45 – 5:00	Hypothesis Testing (Non Parametric Test- U, H, Chi sq)	

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



## CONCEPT OF THE WORKSHOP

Keeping in perspective the need for quality research and utilizing modern statistical tools for handling research data in most efficient manner the proposed Workshop aims to provide the resources and know-how for the benefit of the students pursuing research. The workshop will not only deal with the problems of the non clarity of the research methodology but also other research related problems which the research scholars confront during their research work. The questions like how to develop the framework of research? Which methodology to follow? which category of data will be most suitable for the study? , which tool should be used for data collection? ; What could be the right sample size? , how to analyze the data? , which statistical tool should be used for analyzing the data? , which statistical software is suitable for applying the statistical tool for my research, how SPSS could help in analyzing the data and testing the framed hypothesis? , how the research work of other researchers could be quoted without plagiarism, what are the different referencing styles which could be followed and how these could be utilized and presented in thesis etc are faced by the researcher during his/her research work. The present workshop is an attempt to provide answers for these queries of the scholars and make their research more scientific, need based and genuine. SPSS has become very popular software among the researchers but apart from handling it is very important that right data should be put through right application for obtaining good results. The proposed workshop will not only acquaint the scholars with the use of the SPSS but also on the right handling of the software as per their collected data. This workshop will also guide the scholars to conduct a micro level study and come up with suitable results with the use of research tools and use of SPSS.

## Objectives

The use of statistical and econometric tools and techniques for research in economics, commerce and management is found to be enormous in recent times. A clear understanding of the theoretical issues and the skill of operating the software are two significant requirements for proper use of such tools and techniques. With this backdrop, the aim of the workshop is to provide a proper understanding of some of the important statistical and econometric tools and techniques and for enhancing the skill in handling of software.

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



# Lingaya's Lalita Devi Institute of Management & Sciences

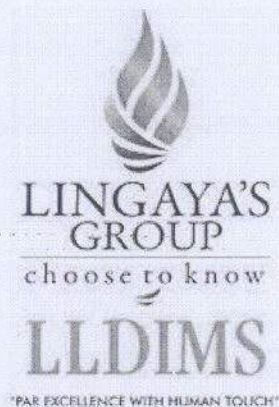
NAAC Accredited 'A' Grade Institute & Approved U/s 2(f) of UGC Act 1956  
Affiliated to GGSIP University and Recognized by Govt. of NCT Delhi and NCTE

ISO 9001:2015 Certified

Ph: 011-26651112-3, Fax: 01126651050

Email: [director.lldims@gmail.com](mailto:director.lldims@gmail.com)

Website: [www.lldims.org.in](http://www.lldims.org.in)



*Organizes*

**Three Days National Workshop**

*On*

**'RESEARCH METHODOLOGY & DATA  
ANALYSIS USING SPSS'**

**06<sup>th</sup> June – 8<sup>th</sup> June, 2019**

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

**Venue: Seminar Hall, LLDIMS**



## **About the Institute**

LLDIMS is a NAAC 'A' grade accredited Institute, eligible under UGC Section 2(f) and affiliated to GGSIP University. It is a sister concern of Lingaya's Group of institutions located in Faridabad (Haryana) and Vijayawada (Andra Pradesh) including Lingaya's Vidyapeeth. Lingaya's Group has been pioneer in the area of professional studies with respect to Engineering, Education, Technology and Management. It has achieved success in the form of desirable results and students are well placed in various organization.

Lingaya's Lalita Devi Institute of Management and Sciences is situated at Mandi hills in a very clean and green environment. The Institute aims to match the standards with the top most professional colleges of the country. The best of facilities and environment are provided to the students for the overall development.

It aims to provide first level professional cadres in various specialized fields like management, media and education.

Our institute has a rich legacy of focusing its objectives on all round development of future professionals who have exuberant and identical personalities with their academic excellence and fitnesses. Accomplishments of academic activities of the past have been in the form of conferences, seminars and workshops.

## **Overview**

Research methodology is a structured framework of conducting research in order to address various issues and to solve problems in a scientific and rational manner. For this, quantitative as well as qualitative data analysis using contemporary statistical techniques for conducting research for better decision making is an absolute necessity. Three Days workshop is primarily targeted at Faculty, Research Scholars and other Professionals who are engaged in research.

It will also be very useful for those teachers who are teaching Research Methodology.

## **Objectives**

This workshop is serving the objective of imparting basic understanding of research methods and their wise uses with the hands on practice on SPSS. This would give the participants with a clear understanding of research methods and their uses when

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



confronted with research problems.

Following are the key learning objectives:

- Understanding the premise to Research Problem formulation.
- To teach theory and application oriented concepts on statistics and data analysis
- To understand the significance of statistical software in data management and analysis while doing research
- To develop a better understanding of SPSS, its basics and advanced applications in data analysis, and equip the participants with skills to use SPSS package.

### **Expected Outcome**

- Acquired knowledge on statistics basics and advanced application among faculty members, research scholars and other participants
- Participants will be equipped in SPSS concepts and techniques, and skilled in SPSS package use
- The participants will be able to perform research design, data collection, analysis and management efficiently using SPSS

  
DIRECTOR  
INGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



## Tentative Schedule

Day	Session	Time	Topics
Day 1 (06/06/2019)	I	10:00 – 11:30	Introduction to Research Process
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Types of Research, Data and Variables (DV, IDV, Moderator, Mediator)
		01:15 – 2:00	Lunch
	III	2:00 – 3:30	Formulation of Objectives, Hypothesis and Model formulation, Importance of Control Variable
		3:30 – 3:45	Tea
	IV	3:45 – 5:00	Concept of Measurement: Metric & Non-Metric
Day 2 (07/06/2019)	I	10:00 – 11:30	Pathway to Statistical Analysis (Choosing Appropriate Statistical Techniques)
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Concept of Hypothesis Testing: Story of Difference
		01:15 – 2:00	Lunch
	III	2:00 – 3:30	Concept of Hypothesis Testing: Story of Pattern
		3:30 – 3:45	Tea
	IV	3:45 – 5:00	Introduction to Parametric & Non-parametric tests
Day 3 (08/06/2019)	I	10:00 – 11:30	Introduction to SPSS, Data Entry, Data Cleaning Operations
		11:30 – 11:45	Tea
	II	11:45 – 01:15	Bi-Variate Analysis: Hypothesis Testing
		01:15 – 2:00	Lunch
	III	2:00 – 3:30	Hypothesis Testing (Parametric Test- t, F, z)
		3:30 – 3:45	Tea
	IV	3:45 – 5:00	Hypothesis Testing (Non Parametric Test- U, H, Chi sq)

### Resource Persons

The course content will be delivered from a pool of experts on the subject from reputed academic institutes i.e. GGSIPU, Central universities, State universities and Industry.

DIRECTOR  
 INOAYA'S LALITA DEVI INSTITUTE  
 OF MANAGEMENT & SCIENCES  
 MANDEL ROAD, MANDI  
 NEW DELHI-110047



### **Key Highlights**

- Hands on training sessions on data handling, analyzing and delivering preliminary results.
- Sessions with SPSS
- Practice session with model exercises.
- Discussion on the underlying assumptions of the statistical tools.
- Discussion on the interpretations of results and presentation.

### **For Whom**

- Academicians
- Research Scholars
- Research Professionals in Industry

The total numbers of external participants shall be around 80 to 100.

#### Contact Details:

1. Dr. Shikha Gupta, 7982498694
2. Dr. Ankita Nagpal, 8800464400
3. Ms. Sheweta Gaur, 9958912368
4. Ms. Arooshi Thakur, 9717002960

**E-mail: [workshoplldims2019@gmail.com](mailto:workshoplldims2019@gmail.com)**

  
DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUTE  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047



# Lingaya's Lalita Devi Institute of Management & Sciences

NAAC Accredited 'A' Grade Institute & Approved U/s 2(f) of UGC Act 1956  
Affiliated to GGSIP University and Recognized by Govt. of NCT Delhi and NCTE

ISO 9001:2015 Certified  
Ph: 011-26651112-3, Fax: 01126651050  
Email: [director.lldims@gmail.com](mailto:director.lldims@gmail.com)  
Website: [www.lldims.org.in](http://www.lldims.org.in)

## Three Days National Workshop

*'Research Methodology and Data Analysis Using SPSS'*

*6<sup>th</sup> June – 8<sup>th</sup> June, 2019*

### Registration Form

NAME OF PARTICIPANT (Dr../Mr../Ms.):

.....

DESIGNATION:

.....

ADDRESS:

.....

.....

INSTITUTE/UNIVERSITY:

.....

CITY: ..... STATE: .....

PIN: .....

TELEPHONE: .....

MOBILE NO: .....

E-MAIL: .....

Place / Date:

DIRECTOR  
LINGAYA'S LALITA DEVI INSTITUT.  
OF MANAGEMENT & SCIENCES  
MANDI ROAD, MANDI  
NEW DELHI-110047

Signature