



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT AND SCIENCES
Name of the head of the Institution		Dr. K. K. GARG
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01126651112
Mobile no.		9811434276
Registered Email		director.ldims@gmail.com
Alternate Email		mishrpranav@gmail.com
Address		847-848, LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT & SCIENCES. MANDI ROAD MANDI NEW DELHI -110047
City/Town		NEW DELHI
State/UT		Delhi

Pincode	110047																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	DR. PRANAV MISHRA																		
Phone no/Alternate Phone no.	01126651112																		
Mobile no.	9811434276																		
Registered Email	director.ldims@gmail.com																		
Alternate Email	mishrpranav@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://lldims.org.in																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://lldims.org.in																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.20</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	A	3.20	2017	30-Oct-2017	29-Oct-2022
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
2	A	3.20	2017	30-Oct-2017	29-Oct-2022														
6. Date of Establishment of IQAC	25-Jan-2012																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

IQAC Workshop on Awareness of Drug Addiction	25-Aug-2018 1	45
IQAC National Conference on Digital Innovation A tool of sustainable Development	30-Mar-2019 1	82
IQAC Workshop on Writing Effective Research paper for Scopus and Highly impact Journals	13-Apr-2019 1	62
IQAC National Seminar on Learning Approaches in Quality Education	08-Mar-2019 2	54
IQAC Orientation for new batch.	08-Aug-2018 1	440

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LLDIMS	National Conference	IP University	2019 2	75000
LLDIMS	NATIONAL WORKSHOP	NAAC	2019 2	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount	50000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized National Conference, Workshop Organized NAAC Sponsored Workshop Paper Published in UGC Listed Peer reviewed Journals Ranked 5th in Delhi NCR by India Today, Rank 5th by TimesBSchool.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Governance and Leadership	Restructured IQAC Team; Regular Meeting & Audits
Research, Innovation and Extension	Research Publications Number: 67
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
NAAC	04-Oct-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

03-Oct-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

04-Mar-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

We are using Schoofi software as ERP System

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At U.G. level Institute imparts professional education in the field of Management (BBA), Commerce (B.Com(Hons.)), Journalism and Mass Communication (BA(J&MC)) and Education (B. Ed).• Value addition courses such as Personality Development & Entrepreneurship Skill Development Programme is added for the all around development of the students. • The Curriculum designed by Guru Gobind Singh Indraprastha University(GGSIPU) is in such a manner that they are interdisciplinary like Environmental studies and Personality Development Programmes in BBA and BA(J&MC) etc. to foster a holistic development of the students. • To instill a deep and abiding sense of the social and moral values, different festivals are organized enabling them to work independently as well as in groups. • Training & Placement Cell, Physical education and sports, Academic and Career Counseling Cell, Welfare Committee, E-governance cell, Entrepreneurship cell and Grievance Cell etc are additional bodies which keep the students engaged in various creative and socially useful activities for their development. • Overall, the Institution has always aspired to maintain excellent standards in the field of academic & extra curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	COMMERCE	17/07/2017
BEd	EDUCATION	17/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	28	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Workshops/Seminars	11/09/2018	315

PDP	15/11/2018	245
Refresher Course on Life Skills	11/01/2019	85
Nukkad Natak	23/02/2019	45
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Management	54
BA (Journalism)	Journalism	50
BCom	Commerce	45
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institute obtains feedback on curriculum from employers and industries on occasional basis and suggestions made by them are being forwarded to the Board of Studies for necessary actions. Whenever the University demands representation from the institutions we send our representative with feedback received from students, parents and industries. The members of Board of Studies are academic peers who look into the suggestions and forward to GGSIPU for necessary alterations and additions in curriculum. As the alumni association has been already formed, we also solicit their suggestions on the curriculum from time to time. Meeting with Class Representatives regularly to assure quality of the study materials as well as class conduct. The feedback is analysed by the top management and HoDs and future actions are regularized on the basis of that.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Management	180	180	111
BEd	Education	100	100	81
BA (Journalism)	Journalism	120	120	43
BCom	Commerce	60	60	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	440	0	74	0	74

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
74	74	65	4	4	74

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution publishes its updated prospectus and academic calendar every year for integrated information concerning to all departments of LLDIMS. The Institute has a structured support and mentoring mechanism with director and head of the respective departments BJMC, B.Com, BBA, Mentoring programs are often considered because of the positive effect. Although mentoring systems are not new to academia, LLDIMS have developed nontraditional mentoring approaches to address specific students. Every year first year students are divided equally among teachers and a list of mentors and mentees are prepared. We have a mentorship form, which is to be followed in mentoring. Teachers meet the students periodically, minimum twice in a semester, and if students request for meetings.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1146	74	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	10	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	017	1st Sem	08/08/2019	06/03/2019
BEd	021	1st Sem	08/08/2019	13/03/2019
BCom	888	1st Sem.	08/08/2019	13/03/2019
BA (Journalism)	024	1st	08/08/2019	15/03/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE is followed as per university regulations.. Internal Evaluation system is based on continuous assessment through internal exams presentations, Assignment, Case studies, Role play, One to One interaction, attendance etc. CIE Marks for a paper is out of 25. To remove any kind of ambiguity, the teachers publish the internal marks under each category on the software used by the institute that is SCHOOFI. The students are well aware of their scores.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every year, Academic calendar is prepared by Guru Gobind Singh Indraprastha University. Keeping in line with this calendar and the college prepares a calendar which also includes college specific activities like Arts Day, Sports Day, College Day, Zeal and so on. While the University calendar is circulated teachers and uploaded on the website, hard copies of the college calendar is provided to all students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://l1dims.org.in/wp-content/uploads/2022/11/2.6.1-TEACHERS-AND-STUDENTS-ARE-AWARE-OF-THE-STATED-PROGRAMME-AND-COURSE-OUTCOMES-OF-THE-PROGRAMMES-OFFERED-BY-THE-INSTITUTION..pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
017	BBA	Management	140	140	99
021	BEd	Education	100	100	99
024	BA (Journalism)	Journalism	110	110	99
888	BCom	Commerce	58	58	99
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://lldims.org.in/wp-content/uploads/2022/11/Student-Feedback-form.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	2	NAAC	0.75	0.75
Projects sponsored by the University	3	GGSIPI	1.5	1.5
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
DELHI	15	3

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BBA	15	4
National	BA(JMC)	2	3

International	BA(JMC)	10	4
International	B.Ed.	11	4
National	B.Com(H.)	1	3
International	B.Com(H.)	4	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BAJMC	6
BBA	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Null	Null	Null	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Green banking: Perception and willingness of customer to adapt green banking	Dr. Ankita Nagpal	International Journal of Financial Management	2018	1	9	Lingayas Group
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	20	6
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
-------------------------	----------------------------------------------	----------------------------------------------------	----------------------------------------------------

Blood Donation Camp	Rede Cross Society	5	153
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	GGSIU	Swachh Bharat	6	35
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Enhancement Program	Student Exchange Program	IBM	12/02/2019	12/02/2019	68
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Edylitic	06/06/2018	Student Knowledge Program	15
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	1800000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Schoofi	Fully	10.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Weeding (hard & soft)	977	186276	155	29006	1132	215282
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	200	2	4	2	1	2	2	2	0
Added	100	2	1	2	2	1	1	1	1
Total	300	4	5	4	3	3	3	3	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Schoofi	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	80000	500000	250000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our Policy Manual covers all procedures with regard to the use of the facilities in the college. The Student handbook talks about some of these procedures. Every year, the incoming students have an induction programme in which they are introduced to the college policies and procedures. Students are taken to the library and the different facilities of the college and are explained rules and regulations for using these facilities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Scholarship	62	65500
Financial Support from Other Sources			
a) National	EWS Scholarship	16	376420
b) International	00	0	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	21/02/2019	45	AIMA
Soft Skill Development	16/10/2018	75	IBS
Remedial Courses	01/11/2018	150	Institutional Level
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2018	CAT PREPARATION	25	0	25	20
2019	HOW TO CRACK CTET	78	0	98	68
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	Bcom (Hons.)	Commerce	DU	M.Com
2019	4	BCom (Hons.)	Commerce	ICAI	CA/ CS
2019	7	BA(JMC)	Journalism	IIJMC, Bengaluru	MA(JMC)
2019	3	BA(JMC)	Journalism	IIMC, New Delhi	Ma(JMC)
2019	2	BBA	Management	NMIMS, Mumbai	MBA
2019	4	BBA	Management	Symbiosis Pune	MBA
2019	6	BBA	Management	JIMS Vasant Kunj	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
-------	-----------------------------------------

CAT	10
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Folk Dance	International	25
Alumni Meet 2019	Institutional	205
ZEAL 2019	NATIONAL	320
ZEST 2018	NATIONAL	200
ANUGOOJ	NATIONAL	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	00	00
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

0

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES WE ORGANIZE ALUMNI MEET IN MONTH OF APRIL.

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We have programmes where Alumnis are invited to the college to interact with students. Regular meetings and Communication with the alumnis are handled by the respective departments as well as the Committee for Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

IQAC was given full authority to envisage, implement and monitor programmes aimed at raising the overall quality of the institution. Various sub committees were formulated under the auspices of IQAC and these committees were assigned

to plan and carry out various activities throughout the academic year. In brief IQAC formulated the entire plan for the academic year and implemented the same through its sub committees. The institute has set up committees like Controls Committee and Discipline Committee that as the Heads of Departments a higher authority and various faculty members and students as heads and sub heads.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The effective implementation of the curriculum is achieved through Classroom teaching, Seminars, Study tours, Projects, Student presentation, industrial visits, assignments, Communication skills Debate, Essay and Quiz competitions.
Teaching and Learning	The emphasis were increased on field oriented learning, exposure visits, extension lectures, interaction with alumni who are established in the field of academics etc. The students were provided references to further reading materials in connection with the syllabus and were encouraged to pursue the same
Examination and Evaluation	Skill assessment measures were implemented as a part of internal assignments. Practices such as Open book exams, extempore seminar presentations etc were adapted by different teachers in different departments.
Research and Development	A full fledged research cell is functioning in the college since Research is a prominent focus at LLDIMS. The research cell continuously strives for the quality maintenance in the field of research.
Library, ICT and Physical Infrastructure / Instrumentation	An indepth library training and induction programmes were given to all the new comers. The speeds of the broadband facilities were significantly increased. An existing building space was converted into four fully furnished classrooms with ICT facilities
Industry Interaction / Collaboration	Admission of the students is completely on the basis of the Common Entrance Test conducted by GGSIPU.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	Official Whatsapp groups were formed at different levels to facilitate an informal yet effective mode of planning of activities. We also have an application named Schoofi for better communication among students, Faculty and parents.
Administration	Digital signature of the Director and Additional Director for payment, allowances of employees and other administrative work. The transport facility of the institute is also maintained through schoofi for example: Live tracking.
Student Admission and Support	All procedures related to the admission procedure were promptly uploaded in the college website. The resources covered by the digital library were increased significantly to cater to the ever increasing requisites of todays competitive world.
Examination	All the study material is uploaded by the faculty for the students. The students can submit their assignments and projects online through schoofi.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	Nill	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Learning Approach in Quality Education: Role of IQAC	00	08/03/2019	09/03/2019	54	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MOOC COURSES	4	15/01/2019	15/06/2019	180
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
74	74	32	32

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	2

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Annual and half yearly audits are conducted regularly in the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliated University	Null	Null
Administrative	Yes	Affiliated University	Null	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Representation in the governing council. 2. Representation in the IQAC. 3. Financial assistance and scholarships provided for students.

6.5.3 – Development programmes for support staff (at least three)

Stress Management Class by Dr. Sangeet Sharma(NLP)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A strong framework was introduced to facilitate better coordination of the Inter disciplinary work. 2.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Learning Approaches in Quality Education	08/03/2019	08/03/2019	09/03/2019	82
2019	Writing Effective Research Papers for Scopus	13/04/2019	13/04/2019	13/04/2019	68

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Gender stereotyping	22/08/2018	22/08/2018	127	78

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the university is met by the renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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Nil	Nil	Nil	Nil	00	00	00	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Departmentwise Professional Code of Conduct	13/08/2018	All 4 Departments have prepared a Code of Ethics document issued by professional bodies in their respective disciplines.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	11/10/2018	11/10/2018	87
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Plasticfree Campus • Waste Segregation initiatives • Solar Power • Biodiversity initiatives • Commemoration of Environment related days

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institute is regularly working in its commitment to engaging in marketing, recruitment and student support practices that are truthful, ethical and transparent and which meet with the highest levels of professionalism. We are working on Data Assisted Decision Making, Policy Driven Decision Making, Democratic Decision Making. The institution adopts a bottom-top strategy whilst designing its policies and plans. In addition to the University Ordinance, any policy, procedure intervention desired can be initiated by any faculty or student in written, forwarded through a proper noting/file movement channel.

The above ensures that there is a collective responsibility towards institutional growth and in addition ensures that voices/opinions at each level is recorded before a policy decision is made in interest of the institution and its students. The success of such an endeavor demands that it is grown organically. All stakeholders must feel the need for such a change and strategically work to ensure that the transition from one to another is both smooth and progressive. The challenge is to drive consensus and move democratically at a pace which the system can absorb and respond to in a positive manner. From student perspective this portal is the best tool to find the information related to any task of student. This portal provides various benefits to students which are given below: All types of information display on the portal for students such as what is new in the institution, new features added to portal, all the important links for the students etc. ? Notice Board ? Time-Table ? Lecture Notes ? Suggestions ? Extra reading Material ? Assignments and Online Test ? Results ? Registration for Placement ? My Library ? Research projects and Personality Development This portal powerful features help simplify record keeping and information sharing thus let faculties have more time to focus on curriculum. Following are the important links for the faculty.

? E-learning/ Teaching Material Dissemination ? Student's Assessment ? Attendance Entry ? Task Allocations ? Library Services ? Leave Management ? Appraisal Entry ? Faculty Point System Problems Encountered and Resources Required Problems Encountered and Resources Required implementation and maintenance requires minimum resources in terms of hardware and software, since

existing facilities were used. However, the learning of the use of portal and its application by the new faculty on board and new batch every year takes time. Although every process is automated through this portal but the support of administrator is required at times for outage, change in application, inundation of new faculty and students into the system etc. Also for smooth functioning of this system, continuous monitoring, expansion, software enhancements are required with the increase in number of users. College is steadily building a system in which students are given research skills through:

- ? Introduction to academic writing and research through papers and projects written for their home departments
- ? Opportunities to learn from distinguished academics in inter-departmental and intracollege and inter-college academic seminars, lecture series, and workshops and
- ? Opportunities to participate in research projects under faculty members with external funding. The success of this system is evident in student research which is showcased in departmental and college student seminars, student committee events, and student-run departmental and college magazines.
- ? The university inter-college cultural festival Antardhwani also provides a forum for showcasing the talents and achievements of students.
- ? The Innovation Research Projects in which students also participate are also displayed in Antardhwani and on the Founder's Day with the encouragement of the College faculty.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.lldims.org.in/#>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute works well in compliance with the university norms as well as contributes its best to student upliftment. It is the moral responsibility as a part of society to give back to the community and nation that made possible the success of the institute in the field of higher education. In a way, the college is sensitizing students towards extension activities and outreach programmes such as Digital Literacy Programmes, Entrepreneurship development programmes, Community Awareness Programmes etc. to equip students with skills, attitude and knowledge to work for development of society. The different clubs created at institutional level have enlarged their spectrum of activities to include collaboration with other bodies, covering workshops, seminars, competitions, health, environment conscious drives on diverse fields like various societal evils, anti-tobacco, anti-smoking, donations and education to less privileged, air pollution and many others. Presently, the institute continues to work along these dimensions. However, the hurdles in organizing activities related to these issues have been paucity of funds and society resistance to contribute in large numbers. However, the institute is taking concrete measures in building communal service consciousness among youth.

Provide the weblink of the institution

<https://www.lldims.org.in/>

8.Future Plans of Actions for Next Academic Year

Institute located in urban area serving all upper, middle and lower class students. Well Maintained Infrastructure, Departmental Library, ERP system, smart classrooms Organized National and International level seminars, conferences, workshops for students and faculty development Transport Facility available across Delhi, NCR Department is planning to start M.Ed. and B.P.Ed. courses in future

